



R O M A N I A
MINISTRY OF THE NATIONAL EDUCATION
THE "VASILE GOLDIȘ" WESTERN UNIVERSITY OF ARAD
310025 ARAD, 94-96 Revoluției Blvd., tel. 0040/0257/280260,
e-mail: rectorat@uvvg.ro, web: www.uvvg.ro

THE FACULTY OF DENTAL MEDICINE

METHODOLOGY

For Development of the Admission Competition to the Cycle of Bachelor Academic Studies at the
Faculty of Dental Medicine, Session July-September 2017

According to the following legal provisions:

- ◀ The Law on National Education no. 1/2011, with subsequent amendments;
- ◀ The Law no. 288/2004 on the organization of the academic studies, with subsequent amendments;
- ◀ GD no. 140/2017 of March 16, 2017, on the approval of the Nomenclature of the academic fields and specialisations/ study programs and of the structure of the higher education institutions for the academic year of 2017-2018
- ◀ GD no. 117/2017 of March 16, 2017 on the accredited master academic fields and study programs and on the Numerus Clausus of students who can be enrolled in the academic year of 2017 - 2018
- ◀ the Disposition of the minister of national education no. 3473/March 17, 2017 on the approval of the Methodology on Foreign Students' Admission and Schooling starting with the school/ academic year of 2017-2018;
- ◀ The Government Emergency Ordinance no. 194/2002 on the Foreign Citizens' Regime of Romania, republished, with subsequent amendments, and of the Government Ordinance no. 22/2009 on the establishment of the minimum amount of the tuition fees, in currency, for the citizens studying on their own in Romania, from states which are not members of the European

Union, as well as those which are not part of the European Economic Area and from the Swiss Confederation, approved with changes by the Law no. 1/2010;

◀the Disposition of the Ministry of National Education and Scientific Research no. 6102/2016 of December 15, 2016 on the Approval of the Framework Methodology on the Organisation of the Admission for the Bachelor, Master and PhD Academic Studies;

◀the VGWU Regulation on admission at the Bachelor, Master and Doctoral academic studies at the VGWU for the academic year of 2017 - 2018;

◀ the Charter of the “Vasile Goldiș” Western University of Arad;

**The Senate of the “Vasile Goldiș” University of Arad
Approves the current**

METHODOLOGY

**CHAPTER I
ORGANISATION OF THE ADMISSION**

Art1. According to the law, **the Faculty of Dental Medicine** of the “Vasile Goldiș” Western University of Arad organises admission competition for the Bachelor academic studies.

Art.2 For the Bachelor academic cycle, the admission is organised on accredited Bachelor fields/ study programs, at Full-time education (FT).

Study program	Type of education	Accredited/authorised	ECTS credits	Places for Romanian and EU Member States citizens	Places for non-EU citizens
Dental Medicine	FT	accredited	360 credit points	80 places	20 places
Dental Technique	FT	accredited	180 credit points	30 places	-

Art.3 The admission for Bachelor academic programs of the **Faculty of Dental Medicine** is organised in two sessions, before the beginning of the academic year, respectively July and September 2017.

Art.4 The admission session of **July 2017** is developed according to the following planning:

- ◀ June 26 – July 29 – applicants' registration
- ◀ July 31 – the admission exam
- ◀ August 01 – publishing the results and submission of the appeals
- ◀ August 02, 12.00h – publishing the final results
- ◀ August 02 – 03 – confirmation of the place by entirely paying the tuition fee for the 1st year of studies, the academic year of 2017 – 2018, with submission of the payment proof at the faculty secretariat and submission of the personal registration file with the Baccalaureate diploma in original, and also of the contract of studies signed in two original copies.

Art.5 The fees paid to the "Vasile Goldiș" Western University of Arad are not reimbursed after signing the contract and submitting the file with the Baccalaureate diploma in original.

Art.6 In case of asking the transfer to another university, the student has to pay a transfer fee in the amount set by the Board of Directors, respectively the equivalent of the tuition fees related to the entire schooling cycle.

Art.7 If, by August 3rd, 2017, 16.30 h, the admitted applicants do not submit at the faculty secretariat the proof of the entire payment of the tuition fee for the academic year of 2017 – 2018, the personal file with the Baccalaureate diploma in original and of the contract of studies signed in two original copies, the respective persons lose the place they earned by competition, the unconfirmed places being reassigned.

Art.8 The re-assignment of the places remaining unoccupied is made during August 04 – 05, in the decreasing order of the admission exam average grade. The application is made in writing and is submitted at the faculty secretariat and the place confirmation is performed by submitting the proof for entire payment of the tuition fee for the academic year of 2017 – 2018, by the

submission of the personal file with the Bacalaureate diploma in original and of the contract of studies signed in two original copies, until August 5, 2017, 12.00h.

Art.9 The publishing of the final results is made on August 5, 2017, at 16.00h.

Art.10 In case of non-occupancy of all places for the program of the Faculty of Dental Medicine, a second admission session is to be organised in September 2017.

Art.11 The admission session of **September 2017** is to be carried on according to the following planning:

- ◀ September 01 – September 19 – applicants' registration
- ◀ September 21 – taking the admission exam
- ◀ September 22– publishing the results and submission of the appeals
- ◀ September 25 – publishing the final results
- ◀ September 25 – 26 – confirmation of the place by submission of the proof of entire payment of the tuition fee related to the academic year of 2017 – 2018, submission of the personal file with the Bacalaureate diploma in original and of the signed contract of studies in two original copies until September 26, 2017, 12.00h.

CHAPTER II APPLICANTS TO ADMISSION

Art.12 At the admission exam for the cycle of Bachelor academic studies only graduates with Bacalaureate diploma obtained in Romania or equivalent are entitled to take the admission test, regardless on the year of high-school graduation.

Art.13

(1) The citizens of the European Union Member States, of the States of the European Economic Area and of the Swiss Confederation may attend to the admission in all cycles of academic studies, under the same terms stipulated by law for Romanian citizens, including with regard to the tuition fees. The recognition of the studies performed by them outside Romania is to be performed by the National Centre for Diplomas Recognition and Equivalence (CNRED) of the Ministry of National Education.

(2) The extra-community citizens may run on the places approved by the University Senate for the Bachelor academic study programs which are accredited or provisory authorised.

(3) The admission of the extra-community citizens is made according to the Methodology on the admission to studies and schooling of the foreign citizens from third countries of the EU at the VGWU, approved by the University Senate.

(4) The responsibility of the information providing, of the documents checking and of the foreign applicants' registration goes to the secretariat of the Office for Foreign Students.

(5) Upon registration, the foreign citizens must submit a certificate of language skills (at least level B1), to certify the knowledge of Romanian.

6) Upon the registration at the study programs with teaching in Romanian, there are exempted from the obligation to submit the certificate of language skill (at least level B1), certifying the knowledge of Romanian, the applicants who submit Romanian acts of study (diplomas and certificates) or acts of study certifying for at least four consecutive study years taken in a pre-academic school unit or at least three consecutive years taken in an accredited higher education institution in the national system of Romania.

(7) There are exempted from the submission of the language skill certificate:

◀ the applicants coming from States where the official language of the State is the language of the study program;

◀ the applicants who studied and graduated the courses of a high school with same teaching language as the specialisation which the applicant opts for, regardless on the applicant's citizenship or country of origin;

Art. 14

(1) The "Vasile Goldiș" Western University of Arad makes available for the candidates to acquire the following language skills:

Romanian - ECL (European Certificate for Languages)

English - ECL, CAMBRIDGE (FCE,CAE, CPE, BEC VANTAGE, BEC HIGHER), TOEFL, TOEIC, IELTS / B2

French – DALF, DELF/B2, TFI-B2

(2) The “Vasile Goldiș” Western University of Arad makes available for the candidates training modules to obtain these language skills. All these exams, training modules and the validation of the language skills certificates are managed at the VGWU Department for Modern Applied Languages, in the exam planning available at blc@uvvg.ro.

Art.15 An applicant may be admitted and enrolled as student at maximum two study programs simultaneously, regardless on the study cycle and on the education institutions delivering them.

Art.16 The University provides the possibility to examine the applicants by an alternate method when they suffer of temporary or permanent disability, medically certified, which makes impossible for them to the deliver their acquired knowledge in the pre-established way, so that the alternate method does not limit the achievement of the examination standards.

Art.17 The Romanians from everywhere, as well as the citizens from third States of the European Union, declared admitted at the cycle of Bachelor, Master and Doctoral studies, may enrol only based on Baccalaureate, respectively Bachelor/ Master diploma, recognised according to the methodologies issued by the directions of speciality of the Minister of National Education.

Art.18 There may participate in the admission also applicants who took and graduated integral or partial Bachelor academic studies at other education institutions, within the approved limit of the Numerus Clausus. The Commission for studies equivalences of the Faculty of Dental Medicine, after analysing the curricula may propose the respective student’s registration into a higher year with eventually taking exams for the difference and without exceeding the approved Numerus Clausus. The studies equivalence, the establishment of the study year where the student may be enrolled and the eventual exams of difference are carried on according to the provisions of the Regulations on students’ professional activity and of the ECTS Regulations. These applicants’ registration is made directly at the Faculty secretariat and not by registration on the online platform, the deadline for file submission in order to be checked by the Commission of studies equivalence being July 20, 2017.

CHAPTER III APPLICANTS' REGISTRATION

Art.19 The applicants' registration is carried on using the online registration platform provided by the University at the address <http://admitere.uvvg.ro> from any device of desktop, laptop, tablet, mobile phone type with internet access. The university puts at applicants' disposition, via the Permanent Centre for Information and Registration a hall equipped with the necessary devices for online registration.

Art.20 For the registration to competition, the applicants are to fill in an application form. The data completion is to be made online, using the online registration platform. By filling in the application, the applicant undertakes liability for all the performed statements, including on the acknowledgement of the contents of this methodology for organization and development of the admission exam, as well as of the obligation to constantly follow up the communications to be made on the admission competition published on University website.

Art.21 All applicants, including married female applicants, are to be registered in the competition with the surnames of the birth certificates. In order to avoid some misunderstanding, when operations of legitimation based on the identity card are performed, it is required that, at the surname from the birth certificate to be registered (between brackets) also the surname in the marriage license, in the adoption document or that stipulated in court decisions of change of the surname or name, the initial being that of the father' or, depending on the case, on the mother's name.

Art.22 The following acts are mandatory attached at the demand for registration upon their uploading on the online registration platform:

◀ The Baccalaureate diploma or its equivalent. The 2017 high school graduates may submit instead of the Baccalaureate diploma a certificate issued by the institution of education where there are mentioned the general average grade, the average grades during the years of study, the validity term and that the diploma was not issued. The applicants from the above mentioned category, declared admitted after the competition, have to submit to the faculty secretariat the

diploma of Bacalaureate in original up to a date set by the Faculty of Dental Medicine Management.

- ◀ transcript of records or a certificate equivalent to it (with the average grades for the high school years);
- ◀ Birth certificate;
- ◀ Marriage license, where applicable;
- ◀ copy of a valid identity act (identity card or passport);
- ◀ format medical certificate issued by the family physician's practice from the locality of residence and psychological opinion from where to result that they are able for the study profile or program they are running for. The applicants with chronic conditions are to have stamped the certificate issued by the family physician by a physician specialist in the field. Not stating these conditions draw by itself the applicable institutional consequences;
- ◀ an applicant's photograph in electronic format;
- ◀ the proof of the payment of the registration fee;

Art.23 After the validation of the registration, each applicant will print the registration form and the competition legitimation.

Art.24 After the final conclusion of the registration, nominal lists of the registered applicants are to be drawn, alphabetically, and they are to be published in a visible place, at least with 24 hours before the beginning of the exams, on template tables, which comprise the faculty, the study program and the repartition on competition halls. Any claim coming from the applicants on some inexact information of the data in these tables are checked immediately, the necessary rectifications being made directly on the lists published at least 3 hours before the beginning of the exam, upon the faculty dean's approval.

Art.25 Romanian citizens, declared admitted in order to get place confirmation, are to submit the following documents:

- ◀ the Bacalaureate diploma in original or the equivalent diploma. The 2017 high school graduates may submit instead of the Bacalaureate diploma, a certificate issued by the institution of education where there are mentioned the general average grade, the average grades during the study years, the validity term and that the diploma was not issued. The applicants of the above

mentioned category have the obligation to submit at the faculty secretariat the baccalaureate diploma in original until a date set by the Faculty Management.

- ◀ the transcript of records or the equivalent certificate (with the average grade of the high school years);
- ◀ birth certificate;
- ◀ the marriage licence, if applicable;
- ◀ copy of the identity document (identity card or passport) within the validity term;
- ◀ standard medical certificate issued by the family physician's practice in the locality of residence and psychological exam at the speciality physician from where to result that they are able for the profile or study program they are applying. The applicants with chronic conditions are to have stamped also their certificate, issued by the family physician, by an expert physician in the field. Not stating these conditions draw in the applicable institutional consequences;
- ◀ an applicant's photograph in electronic format;
- ◀ proof of the entire payment of the tuition fee;
- ◀ the contract of studies signed in two original copies

Art.26 The citizens of the European Union member states, of the states belonging to the European Economic Area, to the Swiss Confederation declared as admitted in order to confirm their place, are to submit the following documents:

- ◀ an application for studies recognition by the National Centre for Diplomas Recognition and Equivalence (CNRED form);
- ◀ diploma of high school graduation (baccalaureate), in original, 2 notary copies and 2 legalised translations, having mandatory the Hague apostle (for the countries signatories of the Hague Convention) or of the diplomatic structures of Romania from the applicant's country of origin;
- ◀ the transcript of records attached to the diploma of graduation of the Baccalaureate exam in original, 2 notary copies and 2 legalised translations;
- ◀ the birth certificate in original, 2 notary copies and 2 legalised translations;
- ◀ the marriage licence, if applicable, 2 notary copies and 2 legalised translations;

- ◀ copy of the identity act or of the valid passport;
- ◀ 3 ¾ type of photographs for the file;
- ◀ medical certificate, translated in Romanian, English or French, original, to certify that the person who is going to register for studies does not have chronic conditions and it is able, medically and physically, to take higher education in the field of biomedical sciences;
- ◀ certificate of language skill to certify the linguistic knowledge related to the study program which the applicant applies for (Romanian, English or French) in original and legalised copy;
- ◀ proof of integral payment of the tuition fee;
- ◀ the contract of studies signed in two original copies

CHAPTER IV THE ADMISSION COMMISSION

Art.27 In order to coordinate the works of the admission competition, the Admission Commission per faculty is to be established, after being approved by the Senate. Its appointment is to be made by Rector's decision. The admission commission per faculty is run by the dean and it has full liability for the good organisation and development of the competition, respectively for the compliance with the law and the security of the works during all stages of its training and development.

Art.28 The admission commission is to have premises in the University Campus facilities.

Art.29 The access of the persons without attributions in the development of the admission competition to the premises of the admission commission is forbidden.

Art.30 In the Admission Commission there is not to be comprised persons who:

- a). are spouses, kin and relatives up to the 3rd degree inclusively with one or more applicants;
- b). are associated with an applicant in commercial companies holding each equities which represent at least 10% of the commercial company capital;
- c). benefit or benefitted during the last 5 years prior to the competition of gains or services of any nature from an applicant.

CHAPTER V

PREPARING THE HALLS FOR THE DEVELOPMENT OF THE COMPETITION

Art.31 For the development of the written tests, the supervising is to be performed by teaching staff, by drawing. A responsible for hall is to be appointed for each hall and also there is to be appointed a sufficient number of supervisors, so that there are at least 3 persons in a hall. The drawing of lots is to be performed an hour and a half before the test.

Art.32 After communicating the repartition on halls, the hall responsible persons and supervisors are to take under signature the admission folder from the secretary of the admission commission.

Art.33 The persons responsible on halls together with the supervisors are to be present an hour prior to the beginning of the competition test, in the hall set by the Admission Commission by drawing.

Art.34 The competition halls are to be adjusted in advance for the requirements which are specific for providing the security during the competition, by:

- ◀ eliminating any teaching and any kind of material;
- ◀ publishing the nominal table with applicants distributed in the respective hall at the entry door;
- ◀ establishing the position for each applicant depending on the published order by sticking a copy of the candidate's legitimation;

Art.35 Each person responsible for the hall is to receive before the competition test, under signature, the following materials:

- ◀ nominal table with the applicants distributed in the respective hall;
- ◀ a template of sheet, type grid, on how to fill the lines in the heading;
- ◀ a form of a minute for filling in the data on applicants' presence and the return of the grid sheets (the minute will specify on the back the supervisors' presence in the hall);
- ◀ instructions for the applicants, which are to be read before beginning the test;
- ◀ sheets for drafts, stamped in advance;

Art.36 The applicants' access in the competition hall is allowed an hour before the beginning of the test.

Art.37 Upon applicants' entry in the hall, the responsible for the hall, helped by the supervision staff, checks their identity, based on the identity card/ valid passport, of the competition legitimation and on the nominal table with the applicants distributed in the respective hall, marking down their presence.

Art.38 The applicants who do not have on them all provided data are not received in the exam hall. In case of major force, the president of the admission commission may decide upon the access in the competition hall.

Art.39 The applicants take the seats at the desks only after leaving at teacher's desk any material or object, mobile telephones included.

Art.40 The identifying documents remain on applicant's desk for checking during the entire test.

CHAPTER VI ESTABLISHING THE SUBJECTS FOR THE COMPETITION TEST

Art.41 The admission competition is to be carried on based on tests comprising questions with multiple answers.

Art.42 The hour of beginning of the written tests is to be established depending on the needed time for checking and sending to halls of the subjects. No persons participating or assisting at the operation for subjects establishing, for their multiplication, is not allowed to leave the premises of the admission commission until the expiry of the time allowed for drafting the tests in all competition hall.

Art.43 The competition tests are to be issued in 2 options.

Art.44 After issuing the 2 options of questions tests, we proceed to their multiplication, according to the candidates' number. The grid sheets are multiplied, in two options and in a number of copies with at least 30% higher than the applicants' number.

Art.45 Then, they proceed to the drafting of the competition folders, related to each hall having applicants assigned.

Art.46 The drawing of the test option out of the 2 ones is to be made in front of the competition applicants' representatives from all exam halls. The applicants are to be accompanied at the procedure of drawing by the hall responsible persons.

Art.47 During the development of the admission competition, the teams of teaching staff who participated in the drafting of the tests will issue the grids with correct answers which are to be published at the admission board after the conclusion of the competition. The persons who are part from these teams do not have the right to enter the competition halls or to communicate with the persons who have access in the halls.

CHAPTER VII RECEPTION AND DISTRIBUTION OF THE QUESTIONS GRIDS. MENTIONS ON THE DEVELOPMENT OF THE WRITTEN TEST

Art.48 The person responsible for the hall, in the presence of the supervisors, proceeds to the opening of the envelope with the competition tests.

Art.49 The hour established for the opening of the envelopes with tests is to be the same for all halls where the same type of test is held.

Art.50 Since the opening of the envelope with tests, no applicant may enter the hall and no applicant may leave the room until after 60 minutes since the distribution of the question tests and only after handing over the grid sheet and signing for it. The applicants who are not in the hall by the time of the opening of the test envelopes lose the right to take the admission contest.

Art.51 After distributing the grid tests and the grid sheets, the instructions for the applicants are read.

Art.52 The time assigned for solving the tests is of 3 hours or 2 hours depending on the study program selected by the applicant, calculated since the moment when questions tests and grid sheets have been distributed for all applicants and the required instructions on the development of the written test have been given.

Art.53 The person responsible for the hall is to communicate the precise hour to start solving the questions and the hour to closure. This is to be written also on the board.

Art.54 A ballpoint pen or a pen are used for solving the questions in the tests, for filling in the grid sheet and the data of the corner with elements of applicant's identification. Same tools are also used when writing on working drafts.

Art.55 The applicants will pay particular attention when filling in the answers in the grid sheets by marking only the correct answers. The marking of the correct answers is made by filling in (total shading) of the boxes in front of the numbers where the definitions from the questions tests are considered to be exact.

Art.56 During the progress of the test, the responsible of the hall and the other supervisors are not to talk with the applicants, nor are they allowed to talk between each other.

Art.57 If, for various reasons, the applicants wish to transcript their paper while complying with the time for the test, they can do it, the initially used sheet being cancelled immediately and signed by the responsible with the hall. The grid sheet to be given is to be shown to the others so that is seen that it is not completed. The cancelled grid sheets are submitted together with the tests and they must comply in number, with the grid sheets received from the commission of admission.

Art.58 The registration of the applicants' name on the grid sheet outside the assigned column, as well as other distinctive signs implies the cancelation of the respective paper.

Art.59 Any proven attempt of fraud during the admission competition is sanctioned with the elimination from the competition of the respective applicants, specifying in all documents "eliminated from the competition". It is also fraud the situation where the applicants try to communicate between each other about the questions of the questionnaire, by signs or notes.

Art.60 During the progress of the test, in the competition halls, there are allowed to enter only persons delegated by the University Rector.

Art.61 Under no circumstance, eventually except for contacting the admission commission, the person responsible for the hall and the supervisors as well are not to leave the hall where they have been assigned. One supervisor's exit is to be recorded in a minute with the mention of the exit hour and of the return hour. In case of necessity, the applicant to exit the halls is to be accompanied by a supervisor assigned by the responsible of the hall.

Art.62 The grid is to be unique for the study program of Dental Medicine, and it is to comprise:

◀ 60 grid questions with one or more correct answers. Each grid question is to be noted with 1 point

◀ 10 points are awarded ex-officio.

◀ The calculation of the grade is to be made using the following

formula: N= Achieved points

$$N = \frac{\text{Achieved points} \times 1.50 + 10 \text{ points ex-officio}}{10}$$

Art.63 The duration of the written test is going to be of 3 hours

Art.64 The grade is calculated with two decimals without rounding up.

Art.65 In order to pass the test, the minimal grade is five (5).

Art.66 It is forbidden to fill in all 5 boxes from one question. In such a case, the answer is going to be cancelled. The questions with one proper answer are to be marked with a star, 1 point is given if the answer is correct or zero points are given if the correct answer was not identified.

Art.67 The valid filling of the grid is made by the applicant by shading the proper answers. Filling in the boxes is made on the entire surface according to the pattern below:

correct incorrect

No corrections or other distinctive signs are allowed.

Art.68 At the study program Dental Technique, the grid test is to comprise:

◀ 30 grid questions with one or more correct answers. Each correct answer to a grid question is to be marked with 1 point

◀ 10 points are awarded ex-officio.

◀ the calculation of the grade is to be made using the following formula:

$$N = \frac{\text{Achieved points} \times 3.00 + 10 \text{ points ex-officio}}{10}$$

Art.69 The duration of the written test is of 2 hours.

Art.70 The grade is calculated with two decimals, without rounding up.

Art.71 The minimal grade for passing the test is five (5).

Art.72 It is forbidden to fill in all 5 boxes from one question. In such a case, the answer is going to be cancelled. The questions with one proper answer are to be marked with a star, 1 point is given if the answer is correct or zero points are given if the correct answer was not identified.

Art.73 The valid filling of the grid is made by the applicant by shading the proper answers. Filling in the boxes is made on the entire surface according to the pattern below:



No corrections or other distinctive signs are allowed.

CAPITOLUL VIII THE MANAGEMENT OF THE WRITTEN PAPERS

Art.74 While concluding their works, the applicants hand them over to the responsible persons of the hall who sign on the upper right corner and put the stamp along the signature, and the applicant signs in the nominal table on paper delivery.

Art.75 The applicants who, upon the expiry of the time assigned for the test, did not finish the paper, deliver it as it is, being forbidden to exceed the established time for solving the tests with questions. By the end of the time meant for solving the questions tests, there cannot be less than 3 applicants in the hall. The handing over of the tests/ papers is to be made in order, the applicants presenting the filled in grid sheet; the filling in of the grid while waiting to hand over the paper is not allowed.

Art.76 After concluding the handing over of the written papers/ tests, the responsible for the hall, together with the supervisors, takes the written papers/ tests, working drafts, cancelled sheets, at the premises of the admission commission and delivers them, under number and signature, to the secretary of the admission commission. The number of the written, cancelled and free sheets must coincide with that initially received from the commission. The delivery of the received sheets is to be made on the form received from the secretary of the admission commission. The cancelled sheets and the paper used for the working drafts are handed over separately to the secretary of the commission, and they are not taken under consideration when verifying and appreciating the written papers/ tests. The secretary of the admission commission is to provide further, during the entire duration of correction and solving the appeals, the management of the written papers/ tests and documents generated by these operations.

CHAPTER IX CORRECTION OF THE PAPERS AND NECESSARY DOCUMENTS ON THEIR REGISTRATION

Art.77 The correction of the papers is to be made by the teaching staff appointed in the Faculty Admission Commission by decision of the University Rector.

Art.78 The grade for the paper is obtained by converting the points into grades.

Art.79 Upon the completion of the papers correction a listing with the test results are to be generated.

Art.80 Both the number of the points summed by the applicant, and their turning into grades are to be highlighted in the grades lists, and in the centralised listing.

Art.81 The results of the correction are to be registered in the catalogues of grades signed by the dean and countersigned by the rector.

Art.82 After concluding the correction action and issuing the listings on competition tests, it is to proceed to putting the grades on the papers, where the achieved grade is to be written down, by turning the points into figures, in ink, upon the confirmation signature from the dean.

Art.83 The writing down of the final grades on the papers is to be made by teams formed by three persons.

Art.84 The tables and situations on the results of the admission competition are to be issued computerised.

CAPITOLUL X STABILIREA ȘI AFIȘAREA REZULTATULUI CONCURSULUI

Art.85 The admission in the higher education is strictly made in the decreasing order of the general average grades within the limit of the available places for which the competition is organized.

Art.86 The number of the declared admitted applicants cannot exceed the Numerus Clausus established for the study program.

Art.87 The general average grades obtained at the competition by the applicants are valid for establishing the ranking only for the university, faculty and study program which they applied for.

Art.88 For more applicants with equal average grade on the last place, the distinction between them is to be made according to the following criteria:

- a. Bacalaureate average grade
- b. General average grade of the high school years

Art.89 The general average grade at the admission cannot be lower than 5 (five).

Art.90 The results of the admission competition, checked and approved by the admission commission, are to be communicated to those interested by publishing them in a visible area, where they are for 45 days and on university website (www.uvvg.ro).

Art.91 The enrolment of the declared admitted students after the admission competition is made by decision of the University Rector. After approving the enrolment, the students are recorded in the academic record under a unique number valid for the entire schooling duration at the specialization(s) / study program(s) where they have been admitted.

Art.92 If an applicant waives the quality of student, acquired by competition, before the beginning of the academic year, the vacancy is occupied in order as follows:

- a). with one of the rejected applicant having the average grade equal to that of the last one declared admitted, applying the criteria of distinction mentioned above;
- b). through a new admission competition during the second session, for the remaining vacancies after the first session;

Art.93 The files of the rejected applicants or of those giving up the place obtained through admission are returned, upon request, mandatory freely, based on the identity documents, within at most 48 hours since the submission of the application.

Art.94 The “Vasile Goldiș” Western University of Arad has to draft the contract of studies with the enrolled students.

CHAPTER XI SUBMISSION AND SOLVING OF THE APPEALS

Art.95 The appeals on the result of the written test are submitted exclusively at the appeals commission of the faculty (registry – faculty secretariat), for 24 hours since the date and hour of publishing the competition results.

Art.96 The commission for appeals is the only one able to decide on the substantiation of the appeals. If the appeals are accepted, the initial grade modifies regardless on the size of the grading difference.

Art.97 The applicant, to whom the appeal was admitted, acquires the quality of student if obtaining a higher general average than the last initially admitted applicant. If he/ she obtains a general average grade equal to the last initially admitted applicant, the established criteria of distinction apply.

Art.98 After the expiry of the deadline for solving and answering to the appeals (48 hours since the expiry of the deadline for their submission), the result of the admission competition is regarded as final and it cannot be altered anymore.

Art.99 It is of the University Commission of Ethics competency to analyse the appeals or the claims referring to the teaching staff's activity (rectifiers, examiners, supervisors or from the admission commission). In case of claims or appeals against some irregularities at the admission, caused by the teaching staff, the admission commission asks the rector for the meeting of the Commission of Ethics to analyse the situation and to take the appropriate decision. The Commission of admission may also be notified ex-officio.

Art.100 The communication of the results to the appeals is also made by publishing them.

CHAPTER XII FINAL GENERAL PROVISIONS

Art.101 The staff involved in the works for the admission competition do not start discussions or give information or does not express its opinion in front of the applicants, parents etc., and otherwise but in the absolutely official limits. Any arising problem is to be submitted to the Central Commission of Admission, the only competent structure in deciding and communicating the required solution.

Art.102 In particular, the attention is paid on the compliance with the discipline during the admission competition and on the prompt answering to the requests of the admission commission.

Art.103 In addition, it is also requested to know thoroughly and to comply strictly with the regulations of the Ministry for National Education and also with those specific for the university, in order not to lead to misleading interpretations and to disturbance during the development of the competition

Art.104 The provisions of this Methodology are to be further completed with the eventual ulterior regulations of the Ministry of National Education and with the decisions to be approved by the University Senate.

Art. 105 This Methodology has been approved by the “Vasile Goldiș” Western University of Arad Senate in its session of May 22, 2017.