



METHODOLOGY
on the process of establishing and electing management structures and functions at the "Vasile Goldiș West University" of Arad
for the term 2020-2024

Chapter I. GENERAL PROVISION

Art. 1. (1) This methodology has been drawn up in accordance with and in application of the provisions of Article 123 para. (8), art. 124, art. 207 - 214, art. 227 and art. 289 of the National Education Law no. 1/2011, with subsequent amendments and additions, of the Law no. 240/2002 on the establishment of the "Vasile Goldiș" Western University, of the MECS Order no. 3751 of 29 April 2015 approving the Framework Methodology on the process of establishing and electing management structures and functions at the level of institutions of the national higher education system, of the Government Decision no. 681/2011 on the approval of the Code of Doctoral Studies, of the UVT Charter, of the Institutional Regulation on the organization and conduct of doctoral studies, as well as with the results of the referendum on the method of electing the UVVG Rector.

Art. 2 (1) The principles underlying the process of establishing and choosing management structures and functions are as follows:

- a) the principle of legality;
- b) the principle of university autonomy;
- c) the principle of transparency;
- d) the principle of respect for the rights and freedoms of students and academic staff;
- e) the principle of representativeness by faculties, departments, sections/teaching lines, study programmes, doctoral schools, according to the University Charter;
- f) the principle of respect for ethical and deontological rules.

Art.3. The process for establishing and electing management structures and functions is organised as follows:

- a) starting at the basic level for the establishment of the management structures;
- b) starting at the top level in the process of filling management positions, except for the election of the department director, which shall take place at the same meeting as the election of the department board.

Art.4. (1) **The governing structures** in the University, according to the provisions of the National Education Law no.1/2011, with subsequent amendments and additions, in conjunction with the provisions of Article 76 of the University Charter, are as follows:

- A. At University level:
- a) University Senate;
 - b) The Administrative Council;
- B. At the level of functional structures:
- a) Faculty Council;
 - b) Department Council.
- C. At the level of the Organizing Institution of Doctoral Studies - IOSUD:
- a) Council for doctoral studies;
 - b) Council of the Doctoral School.

(2) **The management functions** at the University are as follows:

- a) the Rector;
- b) the Chairperson of the Board of Governors, who shall also serve ex officio as President of the University;
- c) the Vice-Chancellors;
- d) the Administrative Director-General.

(3) The leading functions at faculty level are the deans and pro-deans.

- (4) The leading function at department level is the department director.
- (5) The leading function at IOSUD level is the Director of the Council for Doctoral Studies, assimilated to the function of pro-rector.
- (6) The Council of the Doctoral School shall be headed by its Director.

Art.5. (1) The governing structures are constituted on the basis of the principle of representativeness and result from universal, direct and secret elections of full professors and researchers and students respectively.

(2) The structure and nominal composition of the Board of Directors are established by the Vasile Goldiș University Foundation of Arad, as founder, according to art. 211 par. (7) of the National Education Law no.1/2011 with subsequent amendments and additions, and art. 93 of the University Charter.

(3) The Council for Doctoral Studies is constituted according to art. 9 of the H.G. no. 681/2011 on the approval of the Code of Doctoral Studies.

(4) The doctoral school councils are constituted according to art. 14 of H.G. no. 681/2011 on the approval of the Code of doctoral studies.

(5) The members of the structures and management functions at IOSUD level shall be elected or appointed, as the case may be, according to the legal provisions in force.

(6) The duration of the mandates, both for the governing structures and for the governing functions is 4 years.

(7) The term of office of the Board of Directors shall be determined by the Founder in accordance with Article 93 of the University Charter.

(8) Branch Directors are appointed by the Board of Directors.

Art.6. According to Article 227 (4) of the National Education Law No 1/2011, as subsequently amended and supplemented, *management structures and functions, powers and terms of office, as well as other considerations related to their status may be abolished by court decisions.*

Art.7. Persons who are in one or more of the situations of incompatibilities or conflicts of interest with the University, as follows, may not be candidates for one of the management positions/management structures referred to in Article 4, with the exception of the Chairperson of the Board of Directors, by election or competition, as appropriate:

- a. have reached retirement age;
- b. are in a relationship of spouses, relatives or relatives up to and including the third degree, who occupy managerial positions, so that one or the other is in a position of direct institutional management, control, authority or evaluation in relation to the other (art. 295 paragraph 4 of the National Education Law no. 1/2011). For the purposes of this rule, persons who are in one or more of these incompatibilities may submit their candidacy, subject to the condition that, by means of a declaration on their own responsibility, they assume the responsibility of leaving such situations by the date of transmission to the MEN of the documents for confirmation, in the case of the rector, and for the other cases, they will notify in writing the UVVG management of the way in which it will be resolved, within 7 days from the date of election. If the situation cannot be resolved, the election will be invalidated and a new competition will be held.
- c. they hold a position of leadership or public dignity or hold a leading position in a political party;
- d. have been convicted definitively and irrevocably for offences committed in the course of or in connection with their duties or for other offences committed with intent, as well as persons who have carried out political police activity;
- e. hold another executive management position in the University;
- f. holding tenure at two or more higher education institutions or research, development and innovation institutions, except IOSUD;
- g. situations in which he/she is a shareholder or partner in a commercial company and has personal, patrimonial or other interests contrary or unfair to the legitimate interests of the University.

Art.8. (1) The management functions of rector, pro-rector, dean, pro-dean, director of a department or unit of research and development, design, micro-production, are not cumulative, according to Art. 214 para. (1) of the National Education Law no.1/2011.

(2) In the event of a vacancy in the management positions, a by-election shall be held, in the case of positions filled by elections, respectively a public competition for the positions of deans and directors of departments at the University level, within a maximum period of 3 months from the date of the vacancy, according to Art. 214 para. (2) of the National Education Law no.1/2011 and the provisions of this methodology. Until the organization and completion of the by-elections, the University Senate shall appoint interim members, on the proposal of the management structure concerned.

(4) In the event of incompatibility/conflict of interest relationships arising during the term of office, within 7 days from the date of occurrence, the person concerned shall notify in writing the faculty/university management, as the case may be, on how to resolve them.

Art.9. In accordance with the legal provisions governing the public accountability of the University, in correlation with university autonomy and academic freedoms, the persons elected or appointed, in the management structures, respectively in management positions assume public responsibility and are personally liable for participating in making decisions or for making decisions contrary to the law, the Labour Code, the University Charter and the Code of Ethics and University Professional Deontology.

Chapter II . PROCEDURES FOR CHOOSING MANAGING STRUCTURES

Section 2.1. Election of the Department Council

Art.10 For the purpose of organizing elections for the Department Council, the University Senate shall constitute an Election Organizing Committee. The schedule for the conduct of departmental elections is provided in **Appendix 2.**

Art.11 (1) The Department Council shall consist of tenured teaching and research staff as members.

(2) The election of the members of the Department Council shall be by universal, direct and secret ballot of the full teaching and research staff of the department in accordance with the provisions of Article 5 (1).

(3) The Department Council shall consist of **3-5 members**, of which a maximum of 75% shall be representatives of the teaching and research staff of the department and a minimum of 25% representatives of the students. The Director shall be an ex officio member of the Department Council as set out in **Appendix 1.**

(4) Candidates for a mandate in the Council of the Department are teachers and research staff with a high teaching, scientific and ethical standing, confirmed by at least the title of Doctor of Science and the grade "good" in the last personal evaluation, as well as students with very good results in evaluations and examinations during their studies, regardless of the study cycle, within the limit of the representation norm.

Art.12 (1) Candidates for a mandate in the Department Council shall submit an application to the Faculty/Department where they work **30 calendar days** before the election date.

(2) The application file shall include:

- a. declaration of intention (standard form);
- b. curriculum vitae (European format);
- c. a declaration on their honour that they are not in a situation of incompatibility and/or conflict of interest

Art.13 (1) Candidatures for a mandate in the Council of the Department are single-member lists for both teaching staff and students. The lists of teaching and research staff are submitted by each faculty/department to the Election Commission.

(2) If the lists submitted by the faculties for the Department Council elections contain more candidates than the number of seats allocated to them, the ranking of the candidates shall be done in descending order, within each list, in relation to the number of valid votes cast, until the number allocated to each department is covered.

Art.14 (1) Persons whose candidacies are invalidated by the Election Commission may appeal against its decision to the Council of the department in office within **24 hours** of the publication of the list of validated/invalidated candidates.

(2) The Council of the acting department shall decide on the appeal within a maximum of **2 calendar days** from the date of expiry of the deadline for lodging appeals.

(3) If vacancies remain within **2 calendar days** of the Departmental Council's decision on the appeal, new applications for members of the Departmental Council shall be submitted for the departments that remain vacant.

Section 2.2. Election of the Faculty Council

Art.15 (1) The Faculty Councils shall be organized and function on the basis of the provisions of Art. 123, Art. 207, Art. 208, Art. 213 and Art. 227 of the National Education Law no. 1/2011, as amended, in conjunction with the provisions of Art. 79-87 and Art. 98 of the University Charter.

(2) The Faculty Councils shall consist of **7-15 members**, of which a maximum of 75% shall be representatives of the tenured teaching and research staff of the Faculty and a minimum of 25% representatives of the students of the Faculty, as per **Appendix No. 1.**

(3) Each department and research, development and innovation unit within the structure of a faculty shall be represented in the Faculty Council by quotas of representation determined by the Faculty Council in office.

(4) Department directors, deans and acting deans may stand for election and be elected to the Faculty Council.

Art.16 (1) The faculty council members - representatives of the tenured teaching and research staff - of the faculty shall have the right to elect, subject to the provisions of Art. 5 (1).

(2) The students of the respective faculty have the right to elect student representatives to the Faculty Council, subject to the provisions of Article 5 (1).

(3) The election of the members of the Faculty Council shall be carried out by universal, direct and secret ballot of the tenured teaching and research staff of the faculty, respectively of the students of the faculty, in compliance with the provisions of Article 5 (1).

Art.17 (1) The following are eligible to stand for election to the Faculty Council: tenured teaching and research staff in each faculty, with a high teaching, scientific and ethical standing, confirmed by at least the title of Doctor of Science and the grade "good" in the last personal evaluation, as well as students with very good results in evaluations and examinations during their studies, regardless of the study cycle, within the limit of the representation norm.

Art.18 Tenured teaching and research staff who are candidates for a term of office in the Faculty Council shall submit to the Faculty to which they belong, at least **30 calendar days** before the date of the elections, the candidacy file containing:

- a. the application for candidacy,
- b. curriculum vitae (European format);
- c. a sworn declaration that they are not in a situation of incompatibility and/or conflict of interest.

Art.19 (1) Persons whose candidatures are invalidated by the Election Commission may appeal against its decision to the Faculty Council in office within **24 hours** of the publication of the list of validated/invalidated candidates.

(2) The Council of the Faculty in office shall decide on the appeal within a maximum of **2 calendar days** from the date of expiry of the deadline for lodging appeals.

(3) If vacancies remain within **2 calendar days** of the Faculty Council's decision on the appeals, new applications shall be submitted for the members of the Faculty Council in office at the faculties which have vacancies.

Art.20 (1) The appointed members of the new Faculty Council shall meet, at the convocation of the acting Dean, within a maximum of **3 calendar days** after the elections.

(2) Under the leadership of the incumbent Dean, the new Faculty Council shall constitute the Commission for the validation of the mandates of members of the Faculty Council.

(3) The Commission for the Validation of Mandates will verify incompatibilities and conflicts of interest and propose the validation/invalidation of mandates, as appropriate.

(4) In case of invalidation of a mandate, the committee will propose that the mandate be awarded to the next person on the list of each department, in descending order of the number of votes obtained.

(5) The acting University Senate shall validate the results of the elections at faculty level, from the point of view of legality, after obtaining the assent of the Administrative Council.

Section 2.3. Election of the University Senate

Art.21 The Senate of the "Vasile Goldiș Western University" of Arad is organized and functions on the basis of the provisions of art. 123, art. 207, art. 208, art. 213 and art. 227 of the National Education Law no. 1/2011, with subsequent amendments and additions, in conjunction with the provisions of art. 78-92 of the University Charter.

Art.22 (1) The University Senate is composed of 31 members, of which a maximum of 75% are teaching and research staff, representatives of each faculty, and a minimum of 25% student representatives.

(2) The representation of the faculties in the University Senate is made by a representation quota per faculty, namely between 1-6 tenured teaching and research staff in relation to the total number of tenured staff and between 1-3 students in relation to the total number of students, according to **Appendix 1**.

(3) All representatives, members of the University Senate, without exception, shall be determined by universal, direct and secret vote of all tenured teaching and research staff and all students, respectively, in compliance with the provisions of Article 5 (1).

Art.23 (1) The candidates for a mandate in the University Senate are the teaching and research staff with a high didactic, scientific and ethical standing, certified by the academic title of Doctor of Science, as well as the students with very good results in the evaluations and examinations during their studies, regardless of the study cycle, within the limits of the representation norm of the faculty they come from.

(2) Persons holding one of the leading positions of pro-rector, dean, pro-dean, department director may be members of the Senate of the university, provided they are elected in this capacity.

Art.24 The teaching and research staff who are candidates for a mandate in the University Senate shall submit to the faculty where they work, at least **30 calendar days** before the election date, the candidacy file which shall include:

- a. the application,
- b. curriculum vitae (European format) ;
- c. a sworn declaration that they are not in a situation of incompatibility and/or conflict of interest.

Art.25 (1) Candidatures for a mandate in the University Senate are single-member lists for both teachers and students.

(2) The lists of tenured teaching and research staff shall be submitted by each faculty to the Election Commission at least **10 calendar days** before the election date.

Art.26 (1) Persons whose candidacies are invalidated by the Election Commission may appeal against its decision to the University Senate within **24 hours** of the posting of the list of validated/invalidated candidates.

(2) The University Senate shall decide on the appeal within a maximum of **2 calendar days** from the date of expiry of the deadline for lodging appeals.

(3) If vacancies remain within **2 calendar days** of the Senate's decision on the appeals, new applications for Senate members shall be submitted to the faculties with remaining vacancies.

Art.27 (1) The appointed members of the new Senate shall meet, at the convocation of the President of the Senate in office, within a maximum of **3 calendar days** after the validation of the election results.

(2) Under the leadership of the President of the Senate in office, the new University Senate shall set up the Commission for the validation of the mandates of members of the Senate.

(3) The Commission for the Validation of Mandates will verify incompatibilities and conflicts of interest and propose the validation/invalidation of mandates, as appropriate.

(4) In case of invalidation of a mandate, the committee will propose that the mandate be awarded to the next person on the list of each faculty, in descending order of the number of votes obtained.

Art.28 Under the leadership of the senior dean of the new Senate, the President of the Senate shall be appointed by direct and secret vote of the members of the new Senate, in which sense a special committee for the organization and conduct of the elections shall be established ad hoc, consisting of 3-5 members, which may not include persons who intend to run for this position.

Art. 29 (1) Candidatures for the office of President shall be submitted at the meeting of the new Senate.

(2) Members of the Senate who meet at least the following cumulative conditions may run for the position of President of the Senate:

- a. they have a prestigious teaching and scientific personality, recognized nationally and internationally;
- b. they have books published in CNCS-recognised publishing houses, articles published in journals indexed in international databases, preferably articles published in ISI-indexed journals and taken into account in the university classification and in the ranking of study programmes;
- c. recommendably, director or member of a research project won through national or international competition;
- d. hold the teaching position of university professor or university lecturer;
- e. have a prestigious contribution to the organisation and functioning of the University and to the development and promotion of its institutional culture;
- f. have at least 6 years of managerial experience in the academic and/or scientific environment, at least at the level of Head of Department and/or Head of Department;
- g. have unquestionable ethical integrity and academic professional conduct.

(3) The Committee for the organisation and conduct of the election of the President of the Senate shall perform similar duties to the Committee for the organisation of the election of the members of the Senate.

Section 2.4. Election of the Doctoral School Council

Art.30 (1) Within the IOSUD of the UVVG, the Doctoral School of Biology and the Doctoral School of Medicine operate.

(2) Doctoral schools within IOSUD-UVVG have a rank equal to that of a department and may organize research centres or laboratories that function as income and expenditure units within the higher education institution, according to the provisions of Art. 131, Art. 133 para. (4) and art. 134 of Law no. 1/2011 as amended.

Art. 31 (1) Doctoral schools are organized and operate within IOSUD -UVVG with PhD supervisors who have acquired this right, according to the law.

(2) Doctoral supervisors who are members of the Doctoral School of Biology and Medicine work within the UVVG.

Art. 32 (1) The Doctoral School Council is composed of a maximum of 50% PhD supervisors from the Doctoral School, 20% PhD students, rounded up if necessary, the rest being completed with members from outside the Doctoral School chosen from among scientific personalities whose scientific work has significant international recognition and/or personalities from relevant industrial and socio-economic sectors.

(2) The Council of the Doctoral School of IOSUD-UVVG, hereinafter referred to as CSD, is composed of **5 members**, of which:

- a. the director of the doctoral school appointed by the CSUD from among the doctoral supervisors of the doctoral school is an ex officio member;
- b. 2 doctoral supervisors from the doctoral school;
- c. 1 doctoral student;
- d. 1 member from outside the doctoral school chosen from among scientific personalities whose professional work has significant international recognition and/or personalities from the relevant industrial and socio-economic sectors.

Art.33 (1) The members of the Council of the Doctoral School included in Art.32, (2) lit.b) shall be elected by universal, direct, secret and equal vote of the doctoral supervisors of the respective Doctoral School, on the basis of candidacy; **lit.c) by the students of the respective Doctoral School and lit.d) appointed by the Rector**

(2) The persons entitled to be elected as members of the Council of the Doctoral School are the persons who have the status of doctoral supervisor in that Doctoral School.

(3) Candidatures shall be submitted within **7 calendar days** before the date of the elections to the IOSUD Secretariat.

(4) The candidature file **for the position of doctoral supervisor** must include:

- a. the application for the submission of the candidature,
- b. curriculum vitae,
- c. the list of works,
- d. MECS order certifying the right to conduct doctoral studies
- e. **IOSUD certificate attesting that he/she is a doctoral supervisor in the doctoral school for which he/she is applying**

(5) The application file for the position of doctoral student member must include:

- a. **the application for candidacy,**
- b. **letter of recommendation from the scientific supervisor**

(6) Persons whose candidatures are invalidated by the Election Commission may appeal against its decision within **24 hours** of the publication of the list of validated/invalidated candidates.

(7) The Council of the acting Doctoral School shall decide on the appeal within a **maximum of 24 hours** from the date of expiry of the deadline for lodging appeals.

(8) The confirmation of each doctoral candidate as a member of the SSC shall be made in descending order of the number of votes obtained, within the number of seats established according to art. 32 para. 2, provided that the number of members present represents at least 50% +1 of the number of members entitled to vote.

(9) In the event of a tie, a new ballot shall be held for the persons in that situation.

Art.34 (1) The term of office of the Council of the Doctoral School is 5 years.

(2) Doctoral students who are members of the Council of the Doctoral School and who complete their doctoral studies during the Council's term of office shall lose their membership of the Council on the date of the public defence of their doctoral thesis.

(3) By-elections shall be held to fill vacancies on the Council of the Doctoral School and the term of office of the new member shall end when the term of office of the Council of the Doctoral School expires.

Section 2.5. Election of members of the Council for Graduate Studies- CSUD

Art.35 The organisation of elections to the Council for Doctoral Studies shall be the responsibility of the Committee for the Organisation and Conduct of Elections.

Art.36 (1) The number of **members** of the CSUD is **7**, of which

- a. the Director of the CSUD, appointed by public competition, is an ex officio member;
- b. one member is elected, on the basis of the candidacy submitted, by universal, direct, secret and equal vote of the doctoral supervisors of the IOSUD doctoral schools;
- c. one member shall be elected, on the basis of the candidacy submitted, by universal, direct, secret and equal vote of the doctoral students of the IOSUD doctoral schools;
- d. the other 4 members of the CSUD are appointed by the Rector, according to art. 9, para. (7) of GD no. 681/2011 Code of Doctoral Studies, and they may be persons from IOSUD or from outside, persons from the country or

abroad, scientific personalities or personalities from the relevant industrial and socio-economic sectors, representatives of doctoral students.

Art. 37 (1) Candidatures shall be submitted within **7 calendar days** before the date of the elections to the IOSUD Secretariat.

(2) The candidature file must include:

- a. the application for candidacy,
- b. curriculum vitae,
- c. list of works,
- d. MECS order certifying the right to conduct doctoral studies

(3) Persons whose candidatures are invalidated by the Election Commission may appeal against its decision within **24 hours** of the publication of the list of validated/invalidated candidates.

(4) The acting Council for Doctoral Studies shall decide on the appeal within a **maximum of 24 hours** from the date of expiry of the deadline for lodging appeals.

Art. 38 (1) The Election Organizing Committee is responsible for preparing the elections for the appointment of the members of the CSUD.

(2) The candidates with the highest number of votes in descending order shall be declared elected.

(3) In the event of a tie, a new election shall be held for the persons in that situation.

Art. 39 (1) The term of office of the members of the CSUD shall be 4 years.

(2) PhD student members of the CSUD who complete their doctoral studies during the term of office of the Board shall lose their membership of the Board on the date of the public defence of their doctoral thesis.

(3) By-elections shall be held to fill vacancies in the CSUD and the term of office of the new member shall end when the CSUD term of office expires.

Art.40 Doctoral students shall elect their representatives to the Council for Doctoral Studies in accordance with Article 9 para. (5) of H.G. no. 681/2011 on the approval of the Code of Doctoral Studies.

Chapter III. THE ELECTORAL COMMISSION. VOTING PROCEDURE

Section 3.1. Election Commission

Art.41 (1) The Senate in office shall constitute the Election Organizing Committee, consisting of **5-7 members**, including a student representative.

(2) The teaching and research staff who are members of the Election Organizing Committee may not run for office in the UVVG's governing bodies.

(3) The Election Organizing Committee, in accordance with Article 83 of the University Charter and in application of the university autonomy, has the following duties:

- a. verify and update the lists of persons entitled to vote, drawn up and submitted by the faculties ;
- b. validates the candidates of the teaching and research staff submitted by the faculties and posts the list of validated/invalidated candidates on the notice board of the faculty and on the University website;
- c. draws up the ballot paper with the validated candidates, in alphabetical order, for each faculty, which it forwards for multiplication to the Directorate General for Administration;
- d. takes and checks the number of printed ballot papers, ballot boxes and the location of the polling station and provides the necessary security and safety 24 hours before the actual start of voting;
- e. ensure order in the polling station;
- f. organise the actual polling by handing out ballot papers and voting stamps to persons entitled to vote on the basis of their signature on the list drawn up;
- g. unsealing the ballot boxes, counting and centralising the ballot papers and the results of voting;
- h. draw up minutes of the results of the ballot;
- i. submits the results of the elections to the Senate in office for validation;
- j. perform the duties resulting from the calendar for the conduct of elections, annexed to this methodology.

Section 3.2. Voting Procedure

- Art.42** (5) Ballot papers on which candidates are listed shall be printed at least one day before the election date
- (1) The actual method of voting shall consist of affixing the "voted" stamp in the square next to the candidate's name.
 - (2) The vote shall be considered valid if the "voted" stamp is affixed within each list for at least one candidate and at most the number of candidates allocated to each faculty.
 - (3) At least 30 days before the voting takes place, public information and debates will be organised on how to vote.
 - (4) Ballots are invalid in the following situations:
 - a. if no "voted" stamp is affixed to any candidate on the list of each faculty;
 - b. if the "voted" stamp is affixed to more candidates on the list than the number allocated to each faculty;
 - c. if the ballot paper has been written by the voter.
 - (5) Ballot papers on which slanderous or threatening writings have been made concerning persons in the university community shall be submitted to the competent bodies for the detection of the guilty parties.

- Art.43** (1) The condition for the elections for the constitution of the Council of the Department/Doctoral School, the Council of the Faculty/CSUD Council and the University Senate to be validated is that the participation in the vote is 50%+1 of the total number of those entitled to vote - teaching and research staff. For the validation of student elections for representation in the University Senate, the voter turnout must be at least 50%+1 of the total number of students.
- (2) If the conditions for participation in the elections, as stipulated in the previous paragraph, are not met, the Election Organizing Committee and the Student Election Organizing Committee shall organize a second round of voting within **14 calendar days**.
 - (3) For the second ballot, no voting conditions are required.

Chapter IV ELECTION PROCEDURES FOR LEADING OFFICES

Section 4.1. Election of Department Head at the Faculty Level

- Art. 44** (1) For the organization of the elections for the Department Director, the University Senate shall constitute the Election Organization Committee. The timetable for the conduct of elections at departmental level is set out in **Appendix 2**.
- (2) The Department Director shall be elected by universal, direct and secret ballot of all teaching and research staff in the department concerned.
 - (3) Candidates for the position of department director may be tenured teaching and research staff in the department concerned, with specialist training in one of the disciplines covered in the department, and hold at least the position of university lecturer with the scientific title of doctor.
 - (4) Tenured teaching and research staff of high teaching, scientific and ethical standing, confirmed by at least the title of Doctor of Science and a "good" grade in the last personal evaluation, may apply for the position of department director.

Art. 45 (1) Candidatures for the post of Director shall be submitted at least **30 days** before the date of the elections.

- (2) The application file shall include:
 - a. declaration of intention to stand for the post of Director (standard form) ;
 - b. the university management programme (standard form);
 - c. curriculum vitae (standard format);
 - d. declaration on their own responsibility that they are not in a situation of incompatibility and/or conflict of interest.
- (3) The documents must be submitted by the candidates to the faculty for registration.
- (4) Candidates for the position of department director shall be announced publicly at the department's headquarters and by posting on the UVVG website.

- Art. 46** (1) The condition for the elections for the election of the director of the department to be validated is that the participation in the vote is at least 2/3 of the total number of those entitled to vote.
- (2) The person who has obtained at least 50%+1 of the valid votes cast shall be appointed Director.
 - (3) In the event that the conditions for participation in the elections of at least 2/3 of the total number of those entitled to vote are not met or no candidate has obtained at least 50%+1 of the valid votes cast, the University Senate shall, within 14 calendar days, order the resumption of the entire procedure for organising and conducting the elections.

Section 4.2. Appointment of department directors at the "Vasile Goldiș" Western University of Arad

- Art.47** (1) The position of director of department at the "Vasile Goldiș" Western University is filled by competition.
- (2) Any person who fulfils the following conditions may apply for the position of Director of Department at the University:
- a. he/she is a full professor or scientific researcher of the "Vasile Goldiș" Western University of Arad, having at least the teaching position of lecturer doctor;
 - b. has managerial experience;
 - c. is not in one of the situations of incompatibility, conflict of interest or other prohibition provided for by the present regulation, the university charter or the legislation in force.
- (2) The application file shall include:
- d. declaration of intention to stand for the post of Director (standard form) ;
 - e. the management plan (standard form);
 - f. curriculum vitae (standard format);
 - g. declaration on their own responsibility that they are not in a situation of incompatibility and/or conflict of interest.

Art.48 (1) It is recommended that applicants should have obtained a very good mark in the internal assessments carried out in the last period.

Art.49 Registration for the competition for the position of Department Director shall be made at the University Registrar's Office and shall consist of a file with the following content:

- a. application for registration;
- b. European C.V., accompanied by supporting evidence (at the candidate's option);
- c. list of scientific and teaching works;
- d. map of significant works (at the candidate's option);
- e. 3 recommendations, under private signature of university professors;
- f. copies certified for conformity by the competition committee of the documents by which the person intends to support his/her application;
- g. a sworn statement that the submission of false information or documents entails criminal liability under Article 326 of the Criminal Code;
- h. criminal record;
- i. management plan (indicating material, human and financial resources);
- j. opis on the documents submitted

Art.50 (1) To apply for the competition for the position of department director, the candidate shall submit an application to the university's registry office and the competition file at least **5 days** before the competition is held.

(2) Participation in the competition is subject to obtaining the approval of the Rector of the university.

Art.51 (1) The competition for the position of department director consists of two rounds:

- a. the first test-evaluation of the managerial offer;
- b. second test - interview.

(2) The interview consists of checking the candidates' knowledge of the legislation in the field of education and strategic management.

Art.52 The competition committee is composed of **5 members** approved by the Senate.

Art.53 (1) The candidate who obtains the highest score shall be declared admitted to the competition for the position of department director.

(2) After the end of the competition, the committee shall submit the results of the competition to the University Senate for validation. The validation of the competition shall be made by resolution of the Senate, adopted by a simple majority vote of the Senate members present.

(3) The University Senate may cancel the competition for the position of department director for procedural flaws, for violation of legal provisions, of the University Charter and of this methodology.

Section 4.3. Appointment of the Director of the CSD

Art.54 (1) The Director of the Doctoral School shall be appointed by the CSUD on the basis of the following criteria, determined by points:

- a) Relevant professional and scientific activity
- b) Managerial programme adapted to the specificities of the doctoral school, through similar managerial experience

(2) The weighting of the criteria is determined by the CSUD, as well as the minimum score required to declare the candidate the winner.

Art.55 (1)

Applications for the position of Director shall be submitted to the IOSUD secretariat for registration.

(2) The application file shall include:

- a. the declaration of intention to stand for the post of Director
- b. curriculum vitae (Euro-Pass format) + **list of published works**
- c. management programme
- d. **standard form certifying that the minimum and obligatory standards for the award of the habilitation certificate, equivalent to the minimum necessary and obligatory standards for the award of teaching titles in higher education - university professor in force at the date of submission of the application file, have been met**

(3) The documents shall be submitted to CSUD.

(4) **The scientometrics office verifies compliance with the minimum and mandatory standards for the award of the habilitation certificate in force**

(5) Applications for the position of Director shall be publicly announced at the Doctoral School's premises

Section 4.4. ELECTION OF THE RECTOR

Art.56 (1) The procedure for appointing the Rector shall be based on the provisions of Art. 123, Art. 207, Art. 209-214, Art. 227 and Art. 289 of the National Education Law no. 1/2011, as amended, in conjunction with the provisions of Art. 103-114 of the University Charter.

(2) At the University level, according to the results of the University referendum of **30.09.2019**, the Rector shall be appointed by universal, direct and secret vote of all tenured teaching and research staff in the University and of the student representatives in the University Senate and Faculty Councils.

Art.57 For the position of Rector, candidates may be scientific and/or academic personalities, tenured in the University, with outstanding teaching and scientific activity, recognized nationally and internationally, who also meet the following conditions:

- a. they hold the teaching position of university professor or scientific researcher grade I;
- b. they have books published in CNCS-recognised publishing houses, articles published in journals indexed in international databases, preferably articles published in ISI-indexed journals;
- c. recommendably, director or member in a research project won through national or international competition;
- d. preferably, the status of Doctor Honoris Causa of one or more higher education institutions of recognised prestige in the country and abroad.
- e. have managerial and/or scientific qualities of prestige, recognised in the country and abroad through the performance of such managerial functions, with at least 8 years' seniority.
- f. have made an outstanding contribution to the organisation and functioning of the University and to the development and promotion of its institutional culture;
- g. be recognized with unquestionable integrity, ethics and professional academic/scientific ethics;

Art.58 The submission of candidatures for the position of Rector by those interested shall be made to the Rectorate of the University at least **15 calendar days** before the date of the actual elections and shall consist of a file containing:

- a. the application for candidacy;
- b. European CV and list of scientific papers, accompanied by supporting documents;
- c. the scientific activity report;
- d. 3 recommendations, under private signature, of personalities of national and/or international standing;
- e. the management plan drawn up for the entire term of office;
- f. medical and psychological test certificate, with conclusions on fitness;
- g. a sworn statement that he/she has not been a political police officer;
- h. criminal record;
- i. a sworn statement that the provision of false information or documents entails criminal liability under the Criminal Code.

Art.59 (1) The University Senate shall decide by vote on the acceptance or rejection of the submitted application within a maximum of **5 calendar days** from the date of expiry of the deadline for submission of the application.

(2) The new University Senate shall set up a **7-member** Commission for the organization of the elections for the post of rector, which shall not include the persons who intend to run for the post of rector.

(3) The Election Commission shall have the following tasks:

verifies and updates the list of staff with voting rights, drawn up and submitted by the rectorate;

- a. validate the candidates submitted by the Rector;
- b. draws up the ballot paper with the validated candidates, in alphabetical order, and forwards it to the Directorate-General for Administration for multiplication;
- c. takes over and checks the number of printed ballot papers, ballot boxes and the location of the polling station and provides the necessary security and safety 24 hours before voting actually begins;
- d. ensure order in the polling station;
- e. organise the actual polling by handing out ballot papers and voting stamps to persons entitled to vote, on the basis of their signature on the list;
- f. unsealing the ballot boxes, counting and centralising the ballot papers and the results of voting;
- g. draw up minutes of the results of the ballot;
- h. submits the election results to the Senate for validation;
- i. performs the duties arising from the timetable for the elections set out in Appendix 2.

Art.60 Candidates for the post of Rector can promote their management plan by publishing it on the University's website and through face-to-face meetings with voters. In the latter case, the Election Commission, at the express request of the candidates and in consultation with the Chairperson of the Board of Governors and the Rector, will allocate special times for such meetings, equally for each candidate and broken down by faculty.

Art.61 (1) The condition for the elections for the appointment of the rector to be validated is that the participation in the vote is at least 2/3 of the total number of those entitled to vote.

(2) The person who has obtained at least 50%+1 of the valid votes cast shall be appointed rector.

Art.62 (1) If the conditions for participation in the elections of at least 2/3 of the total number of those entitled to vote are not met, or if no candidate has obtained at least 50%+1 of the valid votes cast, the University Senate shall order, within 14 calendar days, the entire procedure for organizing and conducting the elections to be resumed.

(2) Within 15 calendar days from the date of the adoption of the decision of the University Senate on the re-run of the elections, new candidatures shall be submitted.

(3) The elections shall be held within a maximum of 30 calendar days from the date of publication of the decision of the University Senate to resume the elections, following the same procedures used for the first round of elections.

(4) In the event that the rerun election procedure does not meet the 50%+1 validation requirement for any of the candidates, the University Senate shall appoint the rector who obtained the most valid votes cast in the last ballot.

Art.63 (1) Once the voting has been concluded and the results have been centralized, the Commission for the organization of elections shall submit to the Senate the minutes with the results of the voting.

(2) Confirmation of the validity of the elections shall be made by a resolution of the Senate, legally convened, adopted by a simple majority vote of the members present, after obtaining the assent of the Administrative Council.

(3) The decision of the Senate, accompanied by the minutes of the committee for the organization of the elections, shall be submitted by the President of the University Senate to the Minister of National Education for the issuance of the order confirming the newly elected rector.

Section 4.5. Appointment of Vice-Chancellors

Art.64 (1) The Vice-Chancellor is a management function at the university level, being appointed for this purpose by the Rector, based on the consultation of the University Senate and with the assent of the Board of Directors, according to Article 211 paragraph (2) of the National Education Law 1/2011, in conjunction with Article 119 of the University Charter.

(2) Depending on the structure and dynamics of the number of tenured teaching and research staff, as well as the number of enrolled students, the number of pro-rectors may be between 3-5. The actual number of vice-chancellors will be determined, from one period to another, after obtaining the approval of the Administrative Council.

Art.65 (1) To fill the position of Vice-Chancellor, the persons appointed shall meet the following cumulative conditions:

- a. they must be full teaching or research staff in the University;
- b. hold the teaching position of university professor, university lecturer or scientific researcher grade I;
- c. have carried out outstanding teaching and scientific activity, recognised nationally and internationally through publications, notable participation in congresses, symposia and other scientific events;
- d. have proven managerial experience, in academic and/or scientific research matters, of at least 5 years;
- e. have an ethical conduct appropriate to academic standards and not be in one or more of the situations of incompatibility and/or conflict of interest with the University, as defined by law, the University Charter and the University Code of Ethics and Professional Conduct;
- f. other conditions established by the Rector of the University.

Art.66 The Vice-Chancellor shall conclude a management contract for a period of 4 years with the Rector of the University.

Section 4.6 Appointment of the Director of the CSUD of IOSUD-UVVG

Art.67 The function of the Director of the Council for Doctoral Studies is assimilated to the function of the Pro-Rector.

Art.68 The CSUD Director is appointed by the legal representative of the IOSUD (Rector), following the public competition organized by the "Vasile Goldiș" Western University of Arad, for the 2020-2024 mandate.

Art.69 The CSUD Director shall conclude a management contract for a period of 4 years with the Rector of the University.

Art.70 Only persons who are entitled to conduct doctoral studies and who meet the minimum and mandatory standards for the granting of the habilitation certificate, in force on the date of publication in the Official Gazette of Romania, Part III, of the announcement of the competition for the post, approved by order of the Minister of National Education, according to Art. 219 para. (1) letter a) of Law no. 1/2011.

Art.71 (1) The announcement on the organisation of the competition shall be published at least two months before the deadline for the registration of candidates.

Art.72 (1) The notice on the organisation of the competition shall be published at least by the following means:

- a. in a prominent place on the home page of the website www.uvvg.ro
- b. on the specialised website, managed by the Ministry of National Education, referred to in Art. 295 para. (3) of Law no. 1/2011, as amended;
- c. in the Official Gazette of Romania, Part III.

(2) The following shall be published on the website of the University, at the latest within **5 working days** from the deadline for application to the competition, for each of the candidates registered and respecting the protection of personal data, as defined by law:

- a. curriculum vitae;
- b. list of works;
- c. the checklist of minimum standards;
- d. MEN order certifying the right to conduct doctorates.

Art.73 The competition file will contain the following documents:

- a. **Application for the competition** addressed to the Rector;
- b. **Curriculum Vitae in extenso**, including details of scientific research, teaching, international and national collaborations, doctoral supervision, number of theses completed, experience in university management, representation on committees of national and international interest (in printed and electronic format);
- c. **List of scientific works** (articles, books, patents, research projects, etc.);
- d. **A maximum of 10 publications**, articles, patents or other works of the candidate, in electronic format, selected by him/her and considered to be the most relevant to his/her professional achievements;
- e. **The managerial plan** that he/she proposes to carry out, designed for the period of the mandate;
- f. **Certified copies of educational documents;**
- g. **Copy of identity card, passport or other document** issued for an equivalent purpose to the identity card;
- h. **Copies of other diplomas** certifying the candidate's studies;
- i. **MEN order attesting the right to conduct doctorates;**
- j. **Verification sheet of the minimum necessary and obligatory criteria** for the conferral of teaching titles in higher education, professional degrees in research and development and the habilitation certificate, for the field in which the applicant is entitled to conduct doctorates;
- k. **Affidavit of compliance with the minimum and mandatory standards** for the award of the habilitation certificate;
- l. **Affidavit of the candidate regarding the situations of incompatibility** provided by Law no. 1/2011;

Art.74 (1) The competition files shall be submitted to the Rectorate of the "Vasile Goldiș" Western University of Arad directly or through the postal services, which allow confirmation of receipt, starting from the day of publication in the MO, Part III, of the announcement on the organization of the competition and ending **2 months** after publication in the MO.

(2) The competition files will be sent to the members of the competition committee from the closing date of the application process, but no later than **5 working days** before the competition.

Art.75 Compliance with the conditions for application is certified by the selection board by validating the application on the basis of the documents on file.

Art.76 The competition for the position of CSUD Director of IOSUD - UVVG for the 2020-2024 mandate consists of two tests, namely the analysis of the competition files and the interview based on the Management Plan.

Art.77 (1) The competition committee is composed of **5 members**, of which at least 3 members must be from outside the IOSUD - UVVG, from the country or from abroad.

(2) At least one member of the competition committee has an employment contract, on the date of publication in the Official Journal of Romania, Part III, of the announcement of the competition for the post, with a higher education and research institution from abroad, which is included in the list approved by the order of the Minister of Education, national, drawn up in accordance with Art. 216 para. (2) letter f) of Law no. 1/2011, as amended.

(3) The members of the competition committee must have the right to conduct doctoral studies, in the country or abroad, and must meet the minimum and mandatory standards for granting the habilitation certificate, in force on the date of publication in the Official Gazette of Romania, Part III, of the announcement of the competition for the post, approved by order of the Minister of National Education, according to Art. 219 para. (1) letter a) of Law no. 1/2011 with subsequent amendments and additions.

(4) The competition committee shall be approved by the Senate at least **15 working days** before the deadline for the registration of candidates. The President of the competition committee is appointed by the Rector from among the two professors who are PhD supervisors from the UVVG and are members of the committee.

Art.79 The competition tests are as follows:

- a. Analysis of the competition files **70 %**
- b. Interview on the basis of the Management Plan in front of the committee **30 %**

Art.80 (1) The analysis of the competition files for the post of CSUD Director will be carried out by the Competition Committee, considering at least the following criteria:

- a. **Results obtained in scientific research activity** with emphasis on achievements in the last 5 years (articles published in ISI listed journals, ISI proceedings volumes, BDI journals, books, patents, achievements subject to copyright, grants, projects, etc.) - Weight **40 %**.
- b. **Involvement in academic and research management** - **30 %** weighting
- c. **Recognition in the academic community and financial resources attracted for scientific research or development of the Doctoral School** (visiting professor, ISI citations, Hirsch factor, member of the Romanian Academy or of foreign academies, member of national or international committees, funds attracted through national/international research projects, private funds or research contracts with economic employers; funds attracted through POSDRU projects for the development of doctoral and postdoctoral programmes) - Weight **30 %**.

Art.81 (1) Marks from 10 to 1 will be awarded for each competition test, the final mark being the weighted average of the marks awarded by each member of the committee.

(2) The competition average is the arithmetical average of the final marks awarded by the members of the selection board.

(3) The Selection Board shall rank the candidates and nominate the person who has obtained the best results.

(4) The chairman of the selection board shall draw up a summary report of the results of the competition on the basis of the reports drawn up by the members of the selection board in accordance with the ranking of the candidates.

(5) The summary report shall be approved by decision of the committee and signed by its members.

(6) The president of the competition committee shall submit the summary report with the results of the competition to the University Senate for validation of the results of the public competition.

(7) The results of the competition shall be published on the university's website within **2 working days** after the competition has been completed.

Art.82 (1) If a candidate has evidence that the legal procedures have not been followed, he/she may lodge an appeal within **24 hours** of the result being communicated.

(2) The written appeal must be submitted to the University's Registrar and will be decided by the Selection Board within **24 hours**.

Art.83 If the position of CSUD Director has not been filled, the competition may be repeated in full compliance with the procedure.

Section 4.7. Selection of deans

Art.84 According to Art. 207 para. (5) letter b of the National Education Law no. 1/2011 with subsequent amendments and additions, in conjunction with Art. 123 - 125 of the University Charter, deans are selected by public competition, organized at the level of each faculty, by the newly elected rector and validated by the University Senate.

Art.85 (1) The right to participate in the public competition for the position of dean is granted to persons from the university or from any faculty in the country or abroad who, after hearing the full faculty council, have received its approval to participate in the competition.

(2) The Faculty Council is obliged to approve at least 2 candidates

(3) Candidates for the position of dean may be persons who meet the following conditions:

- a) they are graduates of faculties in this field;
- b) hold a doctorate in a branch of science in the study programmes of the faculties concerned;
- c) hold the teaching position of university lecturer, university professor or at least the position of university lecturer who have books published in CNCS-recognised publishing houses, articles published in journals indexed in international databases, preferably in ISI-indexed journals;
- d) preferably, director or member of a research project won through national or international competition;
- e) have at least 4 years of managerial experience, at least at department director level;
- f) have an ethical conduct appropriate to academic norms and are not in one or more of the situations of incompatibilities and/or conflicts of interest with the University defined by law, the University Charter and the Code of Ethics and Professional Academic Deontology;
- g) other conditions established by the Rector of the University related to teaching, scientific and managerial activity.

Art.86 The organization and conduct of the competition for the appointment of the dean shall be carried out in compliance with the principles of legality, university autonomy, transparency, public accountability, responsibility, managerial efficiency, and respect for ethical and deontological rules.

Approval of candidates by the Faculty Council

Art.87 (1) To apply for the competition for the position of dean, the candidates shall submit the competition files to the Dean's Office of the Faculty at least **30 calendar days** before the competition is held.

(2) The competition file for the position of dean shall include;

- a. the application form;
- b. European CV and list of scientific papers accompanied by supporting documents;
- c. the scientific activity report;
- d. memorandum of previous managerial activity;
- e. 3 recommendations, under private signature, of personalities of national and/or international standing;
- f. the management plan drawn up for the entire term of office, with a six-monthly evaluation every six months;
- g. medical and psychological test certificate, with conclusions on fitness;
- h. affidavit that he/she has not engaged in political policing;
- i. criminal record;
- j. a sworn statement that the provision of false information or documents entails criminal liability under the Criminal Code.

Art.88 (1) The hearing of the candidates shall take place in the plenary session of the Faculty Council at least **15 calendar days** before the date of the competition by issuing the notice of participation.

(2) The hearing of candidates has two components:

- a. a short presentation of the candidate, showing professional experience and performance, the motivation for applying and the main directions of the management programme;
- b. answers to questions from members of the Faculty Council, aimed at assessing the candidate's managerial ability to fulfil the position of Dean, as well as forming a picture of his/her respect for values and ethical principles in the implementation of the managerial plan.

(3) After hearing all the candidates, the endorsement shall be made at the same meeting by a simple majority vote of the Faculty Council members present.

(4) The endorsement procedure is valid if at least 75% of the members of the Faculty Council participate in the vote.

(5) The candidates ranked first in the order of the number of votes obtained shall become candidates endorsed by the Faculty Council to participate in the competition for the position of Dean.

(6) The Faculty Council is obliged to endorse at least two candidates who meet the legal requirements set out in the University Charter and in this methodology.

Conduct of the public competition for the appointment of deans

Art.89 (1) For the purpose of organising the competition for filling the positions of deans, the Rector shall establish a selection and recruitment committee for the dean, composed of members of the University and/or scientific and academic personalities

from outside the University, from the country and from abroad. The committee also includes a student representative or a graduate of the University, appointed by the students in the University Senate. The Competition Committee is the Dean's selection and recruitment committee.

Art.90 (1) The competition for the position of Dean consists of two rounds:

- a. the first test - evaluation of the managerial plan and scientific activity, rated between 1-85 points;
- b. the second test - the interview, with a score of 1-15 points;

(2) The interview consists of checking the candidates' knowledge of legislation in the field of education, tactical and strategic management and in particular their managerial, professional and transversal skills.

(3) The topics and bibliography for the interview are given to the candidates when they register for the competition and are published on the University's website, after their preparation and adoption by the Competition Committee.

(4) After the legal establishment of the selection and recruitment commissions for deans, each commission will develop and adopt, according to the specificities of the faculties, its own methodology for the evaluation and scoring of candidates in the two competitive examinations, including minimum criteria, standards and performance indicators from the dean to be appointed, so that, at the latest at the end of the term of office, the study programme(s) can be ranked in the national ranking, so as to contribute to the achievement of the university's mission and its classification, i.e. education and research.

Art.91 The position of Dean shall be filled by the candidate who obtains the highest score and is appointed by the Competition Organizing Committee for the respective faculty.

(2) Once the competitions have been completed, the competition committees shall submit the results of the competitions to the Administrative Council for approval and subsequently to the University Senate for validation.

(3) The University Senate, with the assent of the Administrative Council, may cancel the competition for the position of Dean for violation of the legal provisions, the University Charter, the Code of Ethics and Professional Deontology and the provisions of this methodology, including procedural flaws.

(4) In case of failure of the competition or invalidation of the occupation of the position of dean, the Rector of the University shall resume the entire procedure for the appointment of the deans concerned, established by this methodology.

Secțiunea 4.8 Desemnarea prodecanilor

Art.92 The Dean of the University shall be the head of the Faculty and shall be appointed for this purpose by the Dean in accordance with the provisions of Art. 207 (5) lit. c) of the National Education Law no. 1/2011 in conjunction with Art. 126 of the University Charter.

(2) Depending on the number of study programs of the faculty, the dynamics of the number of teaching and research staff, as well as the number of enrolled students, the number of pro-deans may be up to 3, and their duties shall be determined by the dean.

Art.93 (1) To be appointed as a pro-dean, the nominees shall fulfil the following cumulative conditions:

- a. they must be full teaching or research staff in the University;
- b. they must hold the teaching position of at least a university lecturer with a doctoral degree;
- c. have a teaching and scientific activity, recognized nationally and internationally through their own publications, notable participation in congresses, symposia and other scientific events;
- d. have proven organisational capacity;
- e. have an ethical conduct appropriate to academic norms and not be in one or more situations of incompatibility and/or conflict of interest with the University, as defined by law, the University Charter and the Code of Ethics and Professional Conduct;
- f. other conditions established by the Dean.

(2) The appointed Provost is validated by the University Senate.

Chapter V. Election of student representatives in the University's governing structures

Art.94 (1) In order to organize the elections for the appointment of students to the Councils of Departments, Faculty Councils and the University Senate, a **Student Election Committee** shall be established by agreement of the student organizations, which shall not include students who intend to run for one of the positions of member of the Faculty Council or the University Senate.

(2) The composition of this committee shall be notified to the University Senate.

(3) The Student Election Committee shall have the following duties:

- a) validate the students' candidacies at faculty level;
- b) to organise the actual student elections, both for faculty councils, departmental councils and the University Senate;

- c) counts and centralises the votes;
- d) draws up the minutes of the student elections;
- e) submits the election results to the Senate in office for validation.

(4) For the validation of the student elections in the governing structures, the voting participation must be at least 50%+1 of the total number of students.

(5) If the conditions for participation in the elections are not met, the Student Election Organizing Committee shall organize a second round of voting within 14 calendar days.

(6) The elections will be held in accordance with the procedure laid down in the Student Code of "Vasile Goldiș" Western University of Arad, approved by the University Senate.

(7) The Students' Advisory Council is responsible for the entire activity of organizing and conducting the elections, which involves the direct participation of students, to the student organization and the University Senate.

Chapter VI. Final Provisions

Art.95 (1) This methodology shall be endorsed by the Board of Directors and submitted to the University Senate for approval, and shall enter into force on the date of publication on the University website.

(2) This methodology shall be completed with the legal provisions in force and the UVVG University Charter.

(3) Further additions and amendments to this methodology may be made through the procedure of endorsement and approval.

(4) The Methodology has been endorsed in accordance with the resolution of the Board of Directors dated 30.10.2019 , and approved by the Resolution of the Senate in the meeting of 31.10.2019.

**SENATE PRESIDENT,
Assoc. Prof. Paul Freiman, PhD.**

**ENDORSED,
Committee on Codes, Regulations and Legal Affairs,
Chairman, Assoc. Prof. Daniel Berlingher, PhD.**



ROMÂNIA
MINISTERUL EDUCAȚIEI NAȚIONALE
UNIVERSITATEA DE VEST „VASILE GOLDIȘ” din ARAD
 310025 Arad, România Bd. Revoluției nr. 94-96, tel. fax 0040/0257/280260,
 e-mail: rectorat@uvvg.ro, web: www.uvvg.ro

APPENDIX 1

SCHEDULE
on the designation of management structures and the filling of management posts
within IOSUD-UVVG

CSD DIRECTOR	Date/Period	Responsibilities
Submission of application	12.03.2021 Monday	IOSUD Secretariat
Submission of applications and posting at the IOSUD (IOSUD)	15.03.2021 Tuesday	IOSUD Secretariat
Examination of applications and appointment of CSUD directors	16.03.2021 Wednesday	CSUD
COUNCIL OF DOCTORAL SCHOOLS - CSD	Date/Period	Responsibilities
Constitution of the election committee	26.02.2021 Monday	Senate
Submission of candidatures for members of the SSC to the IOSUD Secretariat	17.03.2021 Thursday 5 calendar days before the election date	IOSUD Secretariat
Submission by the doctoral schools of the lists of staff entitled to vote and of the candidates submitted to the election committee	18.03.2021 Friday	Doctoral schools Election Commission
Validation of the candidates by the election committee	18.03.2021 Friday	Election Commission
Posting of valid/invalid candidates on the IOSUD-UVVG notice board	18.03.2021 Friday	
Submission of any appeals	19.03.2021 Tuesday within 24 hours of publication of the list of validated/invalidated candidates	IOSUD Secretariat
Settlement of appeals	22.03.2021 Wednesday no later than 24 hours after the deadline for lodging appeals	Election Commission
Posting of the voting lists for the SSC on the IOSUD-UVVG notice board	18.03.2021	Election Commission
Election by universal, direct and secret ballot of the SSC	24.03.2021 Wednesday	
Validation of the election results by the CSUD	25.03.2021	CSUD

