

**REGULATION ON STUDENTS' PROFESSIONAL ACTIVITY
(FOR BACHELOR AND MASTER'S DEGREES)
AT "VASILE GOLDIȘ" WESTERN UNIVERSITY OF ARAD**

Documents of Reference:

The Regulation on students' professional activity comprises a set of rules on the organization, development, and completion of the studies at the "Vasile Goldiș" Western University of Arad and applies to all categories of students at the Bachelor and Master academic study programs.

The regulation responds to the provisions comprised in the following normative acts:

- Law no. 1/2011 – Law on national education, with subsequent amendments;
- Law no. 288/2004 on the organization of the academic studies;
- Emergency Ordinance no. 75 of July 12, 2005, on quality assurance of the education, with subsequent amendments;
- GD. no. 404/2006 on the organization and development of the master academic studies;
- University Charter, Methodologies, and other Regulations of the "Vasile Goldiș" Western University of Arad.
- The Disposition of the Minister of Education and Research no 4206 of 06.05.2020 on taking some measures in the Romanian higher education;
- Disposition no. 4698 of 02.08.2019 on the changing and completion of the Minister of Education and Research Disposition no. 3617/ 2005 on the generalized application of the European Credit Transfer System;
- GD no. 403 / 31.03.2021 on the approval of the Nomenclature of fields and specializations/ academic study programs and of the structure of higher education institutions for the academic year of 2021-2022, published in the Official Journal no. 378 and 378 Bis.
- GD no. 385 / 31.03.2021 on the fields and programs of accredited master's academic studies and the Numerus Clausus of students to be enrolled in the academic year of 2021-2022, published in the Official Journal no. 374 and 374 bis;
- The Disposition of the Ministry of National Education and Scientific Research no. 6102/2016 of December 15, 2016, on the approval of the Framework Methodology on the organization of admission in the cycles of bachelor's, master's, and doctoral studies;
- The Disposition of the Ministry of Education and Research no. 3199 of January 28, 2021, on the modification and completion of the Framework Methodology on the organization of

admission in the cycles of bachelor's, master's and doctoral studies, approved by the Disposition of the Minister of National Education and Scientific Research no. 6102 / 2016.

- MER Disposition no. 4205 / 06.05.2020 on the modification of some provisions from the annex of the Minister of National Education and Scientific Research Disposition no. 6102/ 2016 for the approval of the Framework Methodology on the organization of the admission in the cycles of bachelor's, master's, and doctoral studies;
- DISPOSITION no. 5140/2019 of September 11, 2019, on the approval of the Methodology regarding the academic mobility of students
- GEO 141/2020 on the establishment of measures for the proper functioning of the education system and for amending and supplementing the Law on National Education no. 1/2011;
- Disposition no. 3235/ 93 of 04.02.2021 on the approval of the measures for organizing the activity within the educational units/ institutions in conditions of epidemiological safety for the prevention of SARS-CoV-2 virus diseases;
- Disposition no. 3459/ 280/ 2021 on amendment 1 for the approval of measures for the organization of activity within educational units/ institutions in conditions of epidemiological safety for the prevention of SARS-CoV-2 virus diseases;
- GD no. 52/2020 on the establishment of additional measures necessary to be applied to prevent and combat the effects of the COVID-19 pandemic.

General principles

The Regulation defines and rules the professional relations governing the teaching activity, which are established between the "Vasile Goldiș" Western University of Arad students (hereinafter called Bachelor/ Master students) and the "Vasile Goldiș" Western University of Arad (hereinafter called UVVG).

Chapter I. Organization of the Educational Activity

Art. 1

Programming, planning, organizing, and conducting teaching processes are subject to university autonomy, observing and in compliance with the provisions of the Law on National Education no. 1/2011 with subsequent amendments.

Art. 2

(1) The academic education is conducted as Bachelor academic studies (3, 4, 5 or 6 years of studies, where applicable), Master academic studies (1.5 or 2 years), postgraduate studies, doctoral and post-doctoral academic studies.

(2) The teaching activity at Bachelor level is organized as full-time (FT) and part-time (PT) education. The duration of the academic studies is the same for all educational types.

(3) The teaching activity at the Master and postgraduate training and lifelong learning studies are organized as full-time education (FT).

(4) The part-time education is organized by own regulations.

Art. 3

(1) An academic year is structured on two semesters, each semester having 14 weeks of teaching activities followed by an exam session of at least 3 weeks, a session for retakes of 2 weeks and a session for credit restoring organized with Senate approval and lasting for 1-2 weeks.

(2) The final semester of studies may have at least 14 weeks of teaching activities. If the final semester has less than 14 weeks of teaching activities, the rest of the weeks are assigned for internship for completing the diploma project/ Bachelor paper/ dissertation.

(3) The periods of activity and the legal interruptions are comprised in the structure of the academic year, approved by the University Senate, and informed at the beginning of each academic year.

Art. 4

(1) The curricular document, which is at the ground of the development of the teaching process, is the curriculum. The curricula comprise the subjects, the forms of verification and the credit units assigned for each subject.

(2) The subjects comprised in the curriculum are fundamental, field, specialization, and complementary subjects, and their ratio is established according to RAQAHE standards. These subjects could be:

a. mandatory subjects ensure the accumulation by students of the basic knowledge, essential for the field;

b. optional subjects allow the thorough learning of some particular directions, according to the specialization targeted by the student;

c. elective subjects approach both the specialization field, and the additional ones, thus expanding students' knowledge horizon.

Art. 5

(1) Students' enrolment in the 2nd-6th years of studies to optional subjects for the following academic year is conducted until the last day of the 2nd semester of the ongoing academic year, their option being written down on the days of issue and signing of the ECTS agreements. For the 1st year of studies, depending on the study programs, the selection of the optional subjects is conducted within five days since being declared "admitted".

(2) The selection of the optional courses for the following academic year is performed according to the criterion of the majority of expressed options from a package of subjects delivered by the study program, which turn into mandatory after selection. The students who did not express their option are to be distributed *ex officio* by the ECTS coordinator of the faculty.

Art. 6

(1) The students may take as elective subjects the subjects comprised in the curricula of even other study programs functioning in the university according to their application endorsed by the dean of the faculty where the respective subject belong, in the first week of the semester where the course is registered. The enrolment can be denied when it might lead to changing the study formations at the requested study program.

(2) The grades received for these elective subjects are written down in catalogues at the faculty where the student is enrolled, and the acquired ECTS credit units are additional to the mandatory 60 ECTS credit units.

(3) A student may take at most two elective courses per semester.

(4) Depending on students' option, the results of the evaluation of the elective subjects are to be noted in the Students' Register and in the student's diploma supplement.

Art. 7

(1) The intra – and inter-university (internal, external) European Credit Transfer System (ECTS – European Credit Transfer System) must be applied in all faculties. According to this system, the students' mobility and the flexibility of their professional training are provided.

(2) The credit units are defined as number values assigned to some courses units and to other learning activities, where the student's average workload, performed to acquire a subject, is assessed.

(3) The system for credit units assignment is established in the Faculty Councils, according to the specific teaching activity.

(4) One credit unit corresponds to 24 – 26 hours of individual work. The individual work defines the totality of the activities conducted by a student for acquiring, preparing, and passing a subject (physical presence in classes, seminar, practical activities/ internships, tutoring, self-study, drafting papers, research etc., including examination).

(5) The credit units do not represent a measure of the subjects importance, which are regulated by ranking the subjects into mandatory, optional, and elective.

(6) The mandatory and optional subjects have credit units assigned, the total amount of the ECTS credit units being of 60 per year, being evenly distributed on the two semesters (30 ECTS credit per semester), with the observance of the RAQAHE specific standards.

(7) The recognition of the credit units allowed for a subject is subject to obtaining of the minimal grade of 5 (five). The quantification by credit units comprises all forms of teaching activity: courses, practical activities, internships, seminars, etc. The number of credit units assigned for a subject cannot be split by activities. The student receives the corresponding credit units package assigned for passing the studied subject.

(8) The acquired credit units are recognized during the schooling, without being affected by ulterior changes of the curriculum or of the syllabi.

(9) The Bachelor exam is credited separately, with several credit units specific for each study program, according to the specialization standards.

(10) The University practices a system of equivalence and recognition of those credit units obtained in the own faculties or in other accredited domestic and foreign universities, which present compatibility, by review and comparison of the educational plans and of the subjects descriptions.

(11) At the level of each faculty, there is a commission for equivalence of the studies appointed by the council of the respective faculty and approved by the University Senate. The President of the Commission for studies equivalence is the faculty dean. All faculty departments must be represented in the Commission for studies equivalence.

Art. 8.

To ensure the ECTS implementation and monitoring, the system for credit units awarding has a coordinator at University level (vice-rector) and by one coordinator at the level of each faculty. Studies advisors and tutors on study programs, study years may be assigned at faculties levels, providing students' counselling.

Art. 9.

(1) Subjects descriptions are drafted by the subjects holders, endorsed by the departments council, and approved by the Faculty Council, depending on the specificity of the faculties and study programs. For the study programs developed in other teaching languages than Romanian, in parallel with it, the subject description will comprise same curriculum regardless on the teaching

language. The subjects holders for each teaching language must harmonize the curricula so that the students from same program and from each study year, regardless on the teaching language, may go through the same curriculum for the respective subject.

(2) The curricula are to be published at the faculty information board, respectively on the University website, before the beginning of the academic year.

(3) The councils of the faculties in the field of Health set study cycles for each study program.

(4) By the end of each cycle, the students must achieve the total number of credit units stipulated in the curriculum for the respective cycle.

Art. 10

(1) The master study programs represent the second cycle of academic studies.

(2) The master academic studies ensure either the thorough knowledge in the field of Bachelor studies or in a related domain or the obtaining of additional competences in other fields, as well as the development of the scientific research skills.

(3) The general, specialized knowledge, the general skills, the cognitive abilities, the specialized skills stipulated by law are set by rules specific for each field of the faculty, according to the standards issued in this regard by the Romanian Agency for Quality Assurance in Higher Education.

Art. 11

The fields where master academic studies can be organized are set by Government Decision at the proposition of the Romanian Agency for Quality Assurance in the Higher Education or of another domestic or foreign quality assurance agency, EQAR registered.

Art. 12

(1) The master academic studies correspond to several transferable study credit units comprised between 90 and 120. The normal duration of the master academic studies is of 1.5 – 2 years and corresponds to 30 transferable study credit units for a semester.

(2) The total cumulated duration of the 1st cycle –Bachelor academic studies and the 2nd cycle – Master academic studies must correspond to the obtaining of at least 300 transferable credit units.

(3) The master students who wish to hold teaching positions upon graduation must choose to follow the psycho-pedagogical module which to correspond to a number of 30 or 60 credit units, depending on passing or not the optional psycho-pedagogical training module from the curriculum of the Bachelor academic studies, as well as of the field where the future graduates wish to work: the primary and secondary education, respectively the high school or academic education.

Art.13

(1) The program of master academic training is developed based on the curriculum approved by RAQAHE or by another domestic or foreign quality assurance agency, EQAR registered, according to the legal provisions.

(2) The curriculum comprises both subjects of advanced knowledge in the field of master academic studies and modules of additional training required for higher education graduate's fast insertion on the labor market.

(3) During the master academic training program, in order to highlight the training results, concomitantly with the evaluation system, the system for transfer credit units is used. Each faculty establishes the specific criteria for passing the tests and the number of credit units assigned for a subject, including for defending the dissertation.

(4) The master student's training program must comprise also a component of scientific research or of vocational creation, according to the specificity of the field of studies.

(5) The dissertation supervisor establishes the topic of the dissertation together with the student and is correlated to the master academic training program, with the supervisor's field of competence, with the faculty programs and institutional policy. The topic of the paper is approved by the Council of the Faculty where the master academic studies are carried on.

(6) The paper supervisor may be any of the teaching staff in the respective master study program.

Chapter II. Students' Admission, Registration and Enrolment

Art. 14

(1) Applicants' admission at the University is made by competition, within the numerus clausus approved by the University Senate, while observing the numerus clausus approved by Government decision.

(2) The citizens of the European Union Member States, of the states belonging to the European Economic Area and to the Swiss Confederation may apply for admission under the same requirements stipulated by law for the Romanian citizens, including on the tuition fees, after the specialized directorate of the Ministry of Education and Research recognizes the studies they took in their countries of residence. Upon the admission in the study programs taught in Romanian, the foreign citizens must submit a language certificate for Romanian, issued by the institutions habilitated by the Ministry of Education and Research.

(3) Upon admission, there may apply high school graduates with Baccalaureate diploma or diploma equivalent to it.

Art. 15

A candidate may be admitted and enrolled as student in at most two study programs concomitantly, except for the bachelor programs in the field of Health with a duration of studies of 4, 5 or 6 years, regardless on the study cycle and the education institutions which deliver them.

Art. 16

The academic offer and the methodology of the admission competition are approved by University Senate, while observing the general criteria established by the Ministry of Education and Research. The methodology is to be published on University website.

Art. 17

The foreign citizens from non-EU countries may study on their own expense upon approval from the Ministry of Education and Research. Their enrolment is subject to the achievement of the requirements set by law.

Art. 18

The enrolment consists in the Bachelor/ Master student's registration in the Official record under a single number, valid for the entire schooling timeframe and for the same study program. These numbers are assigned successively for each students' cohort for the field/ study program/ teaching language/ type of education/ location.

Art. 19

(1) The enrolment in the 1st year of studies of the Bachelor/ Master students declared admitted is performed by enrolment decision issued by the Rector, by signing the contract of studies and by paying the tuition fee in the amount and upon the deadlines set by the Board of Directors. The enrolment is conducted during the first 10 days of the academic year.

(2) The enrolment of the students transferred from other faculties/ universities is conducted upon the approval of the transfer application from both faculties/ universities leadership, according to the procedure for studies equivalence.

(3) The enrolment for the non-EU Bachelor/ Master students is made within 30 days since the date of the reception of the letter of acceptance issued by the Ministry but not later than the last day of the first semester, the students going to follow a program for catching up with the teaching activities.

(4) Usually, the students re-enrolled in the same study program are to receive same enrolment number under which they were initially enrolled.

Art. 20

(1) The persons who took and graduated complete or partial Bachelor academic studies in other education institutions may participate in the admission within the approved numerus clausus. After analyzing the curricula, the commissions for studies equivalence of the faculties will propose the year of studies which the respective student will take the admission exam for, without exceeding the approved numerus clausus.

(2) The credit units are recognized, equivalated and transferred for the eventual pursue of the studies from one program to another or between higher education institutions where the following requirements are cumulatively achieved:

a. the higher education institutions are institutionally accredited;

b. the study programs have same level of qualification in the European Qualifications Framework;

c. the study programs are in the same fundamental field;

d. the study programs lead to similar learning competencies/ results;

(3) The equivalence of the studies, the establishment of the year of studies where the student may be enrolled, if he/ she passes the admission exam, the eventual exams of difference and the subjects recognized based on the credit units obtained in advance are achieved according to the provisions of this regulation and of the ECTS Regulation.

(4) The student is to take the exams of difference in 2 years' time (during the studies degree), by signing the minute on setting the dates for the equivalated exams, for the due exams and for the exams of difference.

(5) The candidates willing to register for the admission exam in the higher year are to send the personal file to the e-mail of the faculty where they want to be admitted, and, after its review and equivalence of the performed studies by the faculty Commission for studies equivalence, the candidate is informed on the year of studies where he/ she can enroll for the admission exam.

(6) For the students will to enter the 2nd or 3rd year of studies, the equivalence of the studies and the decision on the year of studies where they can be enrolled, provided they pass the admission exam, will consider the credit transfer system, the minimum amount of credit units for the recognition of a year of studies being of 45 at the programs in the field of Health, except for the study program of Pharmacy where the admission in higher year may be achieved only for the 2nd year of studies, with transfer credit units obtained in the same study program at another University.

(7) The students willing to be admitted in the 4th or 5th year of studies at the study programs in the field of Health lasting for 6 years must have passed entirely the years I-III of studies.

(8) The students willing to be admitted in the 3rd, 4th, or 5th year at the specialization of Pharmacy have to have passed entirely the 1st and 2nd year of studies.

(9) For students wishing to be admitted in the 2nd – 4th year of studies within the bachelor program of Nursing, the minimum number of credit units for the recognition of a year of study is 45 transferable credit units, obtained within the same study program from another University.

(10) For the students from non-medical study programs of 3 years, willing to be admitted in the 2nd, 3rd and/ or in the 4th years of studies in the 4 years study programs, the minimum number of credit transfer units is of 30 ECTS obtained in the same study program provided by another University.

(11) For the admission in higher year from various academic study programs, in the same field of studies, nevertheless, it is to be considered the compliance between the curricula and also the credit transfer system, the minimum amount of credit units for the recognition of a year of studies being of 45 at the programs in the field of Health and of 30 credit units for the other programs, according to the “Vasile Goldis” Western University of Arad study programs curricula, provided that it is observed the requirement on entirely passing the study cycle for the programs in the field of Health.

(12) The graduates of the bachelor program can be admitted in the 3rd year of studies within the bachelor's degree program of Medicine, in compliance with the approved tuition number and passing the related difference exams. For passing in the second cycle of studies (years IV-VI), the admitted candidates have the obligation to pass all the exams related to the first cycle of studies (years I-III), including the difference exams established by the Equivalence Commission of the Faculty of Medicine.

(13) The bachelor's graduates of the program of bachelor's studies of Medicine, may be admitted in the 3rd year of studies at the program of bachelor's studies of Dentistry, in compliance with the approved tuition and passing the related difference exams. For passing in the second cycle of studies (years IV-VI), the admitted candidates have the obligation to pass all the exams related to the first cycle of studies (years I-III), including the difference exams established by the Equivalence Commission of the Faculty of Dentistry.

Art. 21

(1) Upon the registration in the official record, the Bachelor/ Master students are drafted with the personal file comprising:

- ◆ the registration form in the 1st year of studies;
- ◆ the Baccalaureate diploma in original (for the students at the first faculty) and in legalized copy accompanied by a certificate from the faculty where the diploma original is (for those taking two faculties in parallel);
- ◆ the Bachelor diploma (certified copy) for the Master students admitted in the 1st year of study;
- ◆ the Birth Certificate, in copy;
- ◆ the certificate or document for the health status;
- ◆ the contract of studies concluded between the University and the student;
- ◆ the payment proof for the tuition fee established annually by the Board of Directors;
- ◆ the academic transcript with the grades from the previous years (if applicable).

(2) For students transferred from other Romanian or foreign universities recognized by the Ministry of Education and Research, the study documents also comprise:

- ◆ the transcript of records by the time of transfer signed by the Rector, dean, secretary in chief of the university and secretary in chief of the faculty;
- ◆ the curriculum and syllabi of the study program at the faculty of origin;

- ◆ foreign citizens who transfer and study in Romanian must submit language certificates for Romanian, the studies equivalence being performed by the specialized directorate of the ministry, before asking for the transfer;
- ◆ the transferred foreign students' study documents are to be translated into Romanian and certified.

Art. 22

(1) For foreign Bachelor/ Master students, the personal file is to comprise:

- ◆ birth certificate – copy and certified translation;
- ◆ documents of studies – original and copy, translated and certified (Baccalaureate diploma or its equivalent); for signatory countries of the Hague Convention, it is mandatory that the document of studies has the Hague Apostil.
- ◆ school transcripts for the high schools studies - copy
- ◆ school transcript - original and copy, translated and certified, for the performed studies and the syllabus, in case of applicants requiring for the equivalence of partial studies;
- ◆ copy of the passport;
- ◆ copy of the identity card or of the residence card (where applicable);
- ◆ medical certificate (in an international language);
- ◆ certificate for training year or certificate proving that studies were taken in Romania;
- ◆ contract of studies, concluded between the University and the student;
- ◆ language certificate for Romanian;
- ◆ language certificate for English or French, for those studying at study programs with teaching in foreign language;

(2) The submitted documents are to be reviewed by a commission established at faculty level which is to give an opinion of principle for registration, valid until the date when the empowered institutions of the Ministry of Education are to issue the act based on which the student may be enrolled at the University.

Art. 23

During the schooling, the Bachelor/ Master student's file is to be completed by:

- ◆ the ECTS contracts to be concluded at the beginning of the academic year;
- ◆ copy of the marriage license or of other acts changing the name (where applicable);
- ◆ the necessary documents for awarding the scholarship, according to the Regulation for awarding scholarships;
- ◆ tuition fees payment receipts;
- ◆ other documents ex officio produced or upon Bachelor/ Master student's request.

Art. 24

(1) The student's enrolment in the 2nd and higher study years is made upon the passing of the prior academic year and it is conducted during the first 20 days since the beginning of the academic year.

(2) In exceptional situations (extension of the retakes session), students' registration is delayed upon University Senate approval.

(3) Enrollment is to be made according to the professional results achieved during the previous academic year, with the obligation of acquiring the minimum number of credit units required for passing an academic year: at least 45 credit units at the study programs in the field of Health and at least 30 credit units for the study programs in other fields. To pass a year of studies at the master academic programs, at least 40 credit units are required to be obtained.

(4) The students in the II-VI years of study, who do not conclude the ECTS agreement within the stipulated deadline, can be expelled and the University is not obliged to re-enroll them.

Art. 25

(1) In 15 days since the beginning of the academic year, the secretariats of the faculties issue for each student the student's card. The student's card records all grades obtained at the exams or at other forms of knowledge verification, including the failed exams. The grades are to be signed by the examining instructor.

(2) In case of transfer, studies interruption or expelling, the dean withdraws/ cancels the student's card. In case of loss of the card, a duplicate is issued against a fee, and after publishing in the media an add on its loss. No rectifications, erasures or introduction of fake data are admitted in student's documents. Where applicable, such deeds may constitute forgeries of public documents and are liable for sanctions according to the law.

Chapter III Students' Rights and Duties

Art. 26 During the academic studies, the student has the following rights:

- a. the right to quality education;
- b. the right to access to incoming and outgoing mobility programs, with recognition of the credit units so acquired as stipulated by law;
- c. the right to elect and to be elected in the University leading structures, according to the Law no. 1/2011, with subsequent amendments;
- d. the right to be represented in the University Senate and in the Faculty/ Department Council in a ratio of at least 25%, according to the Law no. 1/2011, with subsequent amendments;
- e. the right to participate in the procedures for establishing the ways to appoint the Rector by representatives, as well as in the process for assigning him/ her, regardless on the way of appointing, according to the art. 209 par. (2) of the Law no. 1/2011, with subsequent amendments;
- f. the right to transfer from one university to another, according to the applicable law, the University Charter, and own regulations;
- g. the right to personal data protection;
- h. the right to a free (at least 5-page) free course handbook in physical or electronic format and access to all teaching materials available in university libraries or on the faculty site for free;
- i. the right to be informed, within the first two weeks of the beginning of the semester, on the syllabus, the structure and objectives of the course, the competences generated by it, as well as on the arrangements for evaluation and examination; any subsequent modification of the assessment and review procedures may be done only with students' agreement;
- j. the right to benefit from a "Student Guide" at the beginning of the first year of study, with information on: student's rights and obligations, the curriculum subjects, the services provided by the university, the evaluation procedures, the amount of fees, the material assets of the University and the faculty, information about legally established student associations, ways of accessing scholarships and other means of funding, mobility, and other granted facilities;
- k. the right to benefit from a year tutor/ mentor, depending on the size of these structures, among the teaching staff of the faculty in which they take the courses;

- l. the right to participate in the evaluation of courses, seminars, practical activities, teaching staff's performance and other educational and / or organizational aspects related to the followed study program, according to the provisions of art. 303 par. (2) of the Law no. 1/2011, with subsequent amendments. Evaluations are public information and are used to evaluate the performance of the respective courses, seminars, internships, study programs and instructors;
- m. the right of access to regulations, decisions, rulings, minutes, and other documents of the institution where they are studying, as provided by law;
- n. copyright and intellectual property for the results obtained through research and development, artistic creation, and innovation activities, according to the applicable law and the University Charter, and any eventual agreements between the parties;
- o. the right to receive free of charge academic, professional, psychological, and social information and counselling services related to the educational activity provided by the University, according to the University Charter;
- p. the right to internship according to the objectives of the academic study programs;
- q. the right to recognition of the individually performed internship, after evaluating the level of accomplishment of the internship objectives according to the study program;
- r. the right to interrupt and to resume the studies according to the University Charter and the applicable law;
- s. the right to refuse to participate in the education process more than 8 hours per day, meaning courses, laboratories, and seminars, except for situations of practical internship;
- t. the right to objective and non-discriminatory evaluation of the acquired competencies after passing a course, with observance of the curriculum, and the right to know the scale of evaluation;
- u. the right for alternative type of exam when suffering from temporary or permanent disability, medically certified, which renders impossible the presentation of the acquired knowledge in the course holder's pre-established manner so that the appointed alternative method does not limit reaching for the exam standards;
- v. the right to dispute the achieved grades in the written exams, according to the University internal rules; solution to the appeal is to be made by a commission where the initially evaluating instructors are not members of, if the student requires so;
- w. the right to return upon request, a copy registered at the University of the Bachelor/ Master thesis and to be informed on the awarded scoring;
- x. the right to benefit of a student-focused educational process for personal development, for society integration and for developing the employment capacity, the preservation of the employment and labor market mobility;
- y. to right to benefit of flexible learning pathways, according to art. 123 par. (7) of the Law no. 1/2011, with subsequent amendments; in this regard, a minimum number of optional and/ or elective courses out of the total of courses delivered by the university is to be provided;
- z. to participate in the teaching and professional training activities stipulated in the curriculum;
- aa. the right to receive free of charge the documents of studies and of those certifying for the student status (including the schooling status/ the transcript of records, the Bachelor, engineer, master and doctor diplomas, diploma supplements, certificates, cards, and

- legitimations, including those for library access), under the terms of integral payment of all financial obligations towards the University;
- bb. to present themselves, without fee, in all forms of verification (exams, colloquia, practical papers), only for the first two plannings (session and retake). Starting with the 3rd planning, if approved by Senate, a fee for credit units retake is to be paid prior to taking the exams, such as approved by the Board of Directors;
 - cc. to benefit of the provisions of the Regulation on transfer credit units and Regulations for awarding of the scholarship;
 - dd. to ask the University for interruption of the studies for medical or other reasons. The interruption of studies upon student's request implies the lawful termination of the contract of studies;
 - ee. after completing the schooling program and passing the Bachelor exam, to receive the diploma of studies within 12 months, according to the applicable law;
 - ff. to receive the reimbursement of the paid fee if the application for withdrawal was submit officially until the beginning of the academic year;
 - gg. to benefit of open session under the terms stipulated by these regulations.

Art. 27

The student has the following duties during the academic studies:

- a. to fulfill all incumbent duties, according to the curriculum and the syllabi of subjects;
- b. to participate in all teaching activities related to the study program, in the percentage established by the Faculty Council;
- c. to observe the University Charter, the University regulations, and decisions;
- d. to participate in the meetings of the management structures as students' elected representatives;
- e. to observe the quality standards set by the university;
- f. to observe other persons' copyrights and to acknowledge the authorship of information presented in their papers;
- g. to observe the provisions of the University code of academic ethics and professional deontology;
- h. to issue and submit subject-level evaluation papers and original graduation theses;
- i. to inform competent authorities of any irregularities in the educational process and related activities;
- j. to participate in academic activities without being under the influence of alcoholic beverages or other prohibited substances;
- k. not to use language and behavior that is inappropriate for the academic environment;
- l. to use all facilities in an appropriate way, according to their established purpose;
- m. to maintain cleanliness, quietness, and order in the academic areas;
- n. to maintain the integrity and good operation of the material assets made available by the University;
- o. to bear the payment of any damage brought to material assets made available by the University;
- p. to comply with the regulations on knowledge evaluation, awarding of the transfer credit units, and exams certification;
- q. to observe the regulations adopted by the University and Faculty where he/ she is enrolled;

- r. to observe the provisions of the Law on labor security;
- s. to pay the tuition fee for each academic year, in the amount and upon the deadlines set by the University Board of Directors, as well as to pay the eventual penalties for due payment of the tuition fee; the way of payment and deadlines are communicated by their publication at the faculty board.
- hh. to pay the transfer fee under the terms where the transfer to other higher education institution is asked for; the transfer fee is the equivalent of the tuition fee for the entire schooling cycle (years I-VI).
- t. to pay the fee for the exam for completion of the studies exam and of other fees set by the Board of Directors;
- u. to submit all personal data for identification required by the faculty management, being obliged to inform the faculty secretariat on any change in the personal data within 7 working days since its occurrence;
- v. in case of withdrawal from studies or expel, not to ask for the reimbursement of the paid fees if the situation occurs after the beginning of the academic year;
- w. to contribute in the UVVG prestige increase and, implicitly, in not affecting by his/ her behavior or deeds the University image and integrity.
- x. to participate, against fee, to language testing on medical terminology in the teaching language of the study program, organized by the Faculty of Social Sciences, Humanities, and Physical Education and Sport of the “Vasile Goldiș” Western University of Arad, under the terms set by the Faculty of Medicine leading bodies, and at fees approved by the Board of Directors. In case of not passing the language testing, the student undertakes to participate, against a fee, to an intensive modular extracurricular course, under the terms set by the leadership of the Faculty of Medicine and against the fees established by the Board of Directors/ the Foundation Steering Council; this applies only to the foreign students enrolled at academic study programs in the field of Health.
- y. to authorize the “Vasile Goldiș” Western University of Arad to use and process, via its staff, the personal data according to the provisions of the (EU) Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, Directive 2002/58/EC on personal data processing and protection of the private life in the field of electronic communications.

Chapter III Responsibilities of the Year Mentor/ Tutor

Art. 28

- (1) The year mentor/ tutor is the person assigned by the dean in this position, endorsed by the Faculty Council for a mandate of 2-6 years, for one students' cohort.
- (2) The year mentor/ tutor has the following responsibilities:
 - a. Knowledge of the academic curriculum approved for the study year he/she coordinates;
 - b. Knowledge of the structure of the year of studies and of the teaching and seminars (laboratory activities) instructors for each subject;

- c. Cooperation with Dean's Office, Faculty Council, Department Council, Students' Consultative Council for operative solving of Bachelor/ Master students' professional and ethical and academic professional deontological issues;
- d. Obligation to guide the Bachelor/ Master students on their involvement in ensuring the academic quality as educational partners;
- e. Organizing some cultural-sports and promoting University image activities in the year of studies they coordinate;
- f. Intermediate the relation between the student and the upper decision-making structures, thus ensuring an efficient communication process between parties;
- g. Whenever required, he/ she informs the students on academic aspects of interest: curricular aspects, scholarships (study, social, abroad, etc.), Bachelor/ Master graduation exams sessions, etc.;
- h. Processing with the students the University and faculty applicable regulations;
- i. Explaining the students their rights and duties resulting from the contents of the Contract of studies;
- j. Informs the students on the decisions made in the Faculty Department or Council on issues of interest for them;
- k. Solves any issues concerning the superior performance of the educational activities;
- l. Follow-up and analysis of students' frequency rate in teaching activities, of students' level of satisfaction on the quality of the teaching activities they participate in, but also the monitoring and analysis of the teaching staff's view comparing to the students' participation, involvement, level of acquiring the knowledge and initiation of measures for improvement;
- m. Proposes the students curricular or extra-curricular topic activities in order to optimize the student-professor relation;
- n. Drafts the planning for students' activities (timetable);
- o. Drafts the planning of the exams during students' evaluation sessions, and on the Bachelor exam;
- p. Organizes the Bachelor graduation festivity;
- q. Ensures 1st year students' better adjustment to the academic environment;
- r. Intervenes in solving some issues signalized by the students and/ or directs them towards the structures with competencies in this field;
- s. Informs the faculty management on incurred disciplinary or ethical matters.
- t. At the beginning of each semester of the academic year, he/ she processes with the students the provisions of this regulation, upon minute undertaken by each student's signature.
- u. Other attributions set by the faculty management, according to the applicable regulations.

Chapter IV. Evaluation, Credit Units and Promotion

Art. 29

(1) The structure of the academic year comprises the following examination sessions: two ordinary in winter and summer, one re-take session and, in special cases, with the approval of the University Senate, a session for credit units retake in July for all years of study at the programs in

the field of Health, and September for the other non-medical study programs, except for the final year.

(2) For the students in the final year at non-medical study programs, upon Faculty Councils request, a special session for credit units retake is approved by the Senate during May-July.

Art. 30

The exams may be held only during the exam sessions, part of the academic year, approved by the University Senate.

Art. 31

(1) The right to attend the exam have only the students who accomplished entirely their professional obligations during the year, the requirements for frequency rate in the teaching activities, as well as the financial obligations towards the University.

(2) If the student does not comply with the requirements from paragraph 1, he/ she will lose the right to attend the exams.

(3) It is mandatory to retake all teaching activities, regardless on the reasons the students had for not complying with their obligations on the participation in the teaching activities. In this regard, a catching up program is to be set – either by student's participation in the teaching activity retrieval with another cohort when the respective subject/ subjects is/ are studied or by registration in complementary year (when the student did not accumulate the number of credit units required for passing in an upper year), with a related tuition fee set by the Board of Directors, the students having to take only the respective subjects.

(4) The Faculty Council is to approve student's participation in the credit units re-take sessions upon student's application to be endorsed by the subject holder on achieving the requirements for taking the exam, and on the payment of the re-examination fee, and of a fee for taking the catch-up classes.

Art. 32

(1) The student has the right to attend once/ ordinary session at the exam for a certain subject. Student's attendance to the exam is admitted at most twice during an academic year or 3 times if the University Senate approves a re-take session:

a. initial examination during winter or summer sessions;

b. examination as retake;

c. special session for credit units restoring, in July, for all years of study at the programs in the field of Health;

d. special session for credit units restoring during September for all years of studies at non-medical programs, except for the terminal year which the Senate approves for May-July credit units restoring session.

(2) If after the ordinary exams sessions (winter, summer), retakes or credit units restoring exams approved by the University Senate, the student does not succeed to pass the year, he/ she will accomplish again, entirely, the specific obligations for the subject and will repeat the exam in the year which he/ she is going to repeat.

(3) The first two attendances at exams, if taking places during winter/ summer session, respectively re-take session, are free of charge, for the rest of examinations, the student is to pay the fee established by the Board of Directors.

(4) A student may attend the sessions for credit units restoration for maximum half of the subjects stipulated in the curriculum of the respective year of studies, with observance of the ECTS

Regulations and upon accomplishing all obligations on the related teaching activity for the required subjects for re-exam and paying the related fees.

(5) There may take advantage of open session (to take place during the same timeframe with the planned sessions, according to the structure of the academic year and observing the requirements of art. 48 par.1), the students included in performance sports activities or in artistic ones, those participating in programs of international mobility, the female students in maternity leaves and students who were hospitalized for at least 20 days for medically certified reasons, submitted within 7 days at the Faculty Secretariat, endorsed and registered at the University Healthcare Unit. The terms for the approval of an open session are established by the Faculty Council. The application for organizing an open session is submitted at the faculty secretariat and endorsed by the Faculty Council. The respective exams may be organized only at the dates when the examiner instructor has scheduled exams with another group/ year of study/ study program, and, as exception, where the instructor has only one date of exam, by dean's endorsement and with the agreement of the subject holder, the exam may take places at another date but in the same examination session.

Art. 33

The completion of the activity at the educational subjects is achieved by exam, colloquium, ongoing verification, and project, as stipulated in the curriculum.

Art. 34

(1) The evaluation of students' knowledge is made with grades from 1 to 10, the minimal grade for passing is 5. The evaluations consists in the examination of the theoretical knowledge and, where applicable, of the practical one.

(2) All practical exams have admitted/ rejected qualification in the teaching staff's records.

(3) Once one of the exam tests is passed, it remains recognized regardless on the result of the other tests.

(4) One passed test conditioning the attendance in the final exam, according to the subject description, is to be recognized upon ulterior repetition of the exam, in the respective year of study.

(5) The grades lower than 5 require re-taking the exam in a future session.

(6) The requirements for attendance at the exam refer only to the achievement of the didactic obligations related to the respective subject, without being referred to other subjects in the curriculum.

Art. 35

(1) The students enrolled at full-time education must attend to all forms of teaching activity stipulated in the curriculum. Each instructor must have a presence log where to register the students' participation rate and results in the hours of practical activities/ clinical internships/ seminars/ courses for each teaching subject.

(2) The way of participating in the teaching activity classes, as well as the achievement of their obligations are established depending on the subjects specificity by their leaders, and they are approved by the Faculty management.

(3) For the study programs in the field of Health, the participation in the courses and practical activities of the subject is mandatory. The absences from course are recovered only during the same weeks, with another cohort, if possible, or during the last week of the month. The unjustified absences from the course hours which are in higher rate than 20% draw in the denial for student's attendance in the exam/ verification/ colloquium in the session of the respective semester, and for

the other study programs according to the general and specific objectives established in the subject description and, to the Faculty Council decision.

Art. 36

The attendance at the exam is under the terms of participation in all internships/ practical activities/ seminar or by entirely recovering the eventual absences in those. The students who are absent at the practical activities/ internships/ seminar over the maximum number of admitted absences (established by each subject, but no more than 20% in the programs in the field of health and 50% for the other study programs) or who do not get the minimum required qualification for one or more verification papers/ seminars, may attend the exam only after their restoring/ passing, according to a program set for each subject and after paying a fee established by the Board of Directors.

Art. 37

(1) The justification of the absences at the subjects is made by the faculty management, based on the justifying documents and on the individual application registered at the secretariat. There can be justified absences due to the following circumstances:

- ◆ cases of sickness proven with standard medical certificates endorsed by the University Healthcare unit; the application is to be considered only if it is submitted within at most two weeks since resuming the activity;
- ◆ well-justified reasons which are to be informed to the dean's office in the first day of resuming the activity, based on written application;
- ◆ activities carried out in the use of the University, volunteering according to prior scheduling;
- ◆ prior permission from dean's office, in exceptional situations.

(2) The retrieval of the practical activity is mandatory even in case of justification, but to recover it is made without paying and additional fee.

Art. 38

The faculty dean may approve for the pregnant and post-partum students, and for students with severe (chronic) conditions partial exempt for participation rate, based on the medical certificates issued by the expert physician.

Art. 39

The way of development of the practical examination pertains to the specificity and particular requirements for each subject. The practical exams must comprise all topics proposed for the practical activity and performed during internships/ practical activities carried out during the semester. The weight of the grade from the practical exam in the final grade is to be established by subjects holders and informed to the students at the beginning of each semester.

Art. 40

The participation rate and the achieved results at the practical activities/ seminar/ regular verifications are published at the subject information board.

Art. 41

The forms of evaluation stipulated in the curricula are represented by exam, colloquium, ongoing verification, and project presentation. For the subjects with practical part/ project, the colloquium/ practical exam/ project is mandatory, and passing the subject is a requirement for the attendance at the theoretical exam, and these mentions are written down in the subject description.

Art. 42

(1) At the beginning of each academic year, the subject holders have to inform the students and to publish the bibliography, the topics and the way to perform the final evaluation and to specify on the

way of development and contents of the practical exam as well as other requirements which may contribute to the awarding of the final grade (topics and recommended references, the way of development of the exam, ongoing verification tests, internship activity, essays etc.).

(2) Each subject holder must submit for the students the course handbook in printed and/ or electronic format. The teaching staff participation in issuing the courses and practical activities textbooks for the subject is mandatory.

Art. 43

(1) The exam is to be carried out in writing and/ or orally. Students who do not pass the written exam will take an oral exam on the same day. The subject holder will specify in the subject description the requirements for participation in the oral exam. After reviewing the snowl video monitoring report, the tenured instructor will validate the exam results. The monitoring report cannot be disputed.

(2) The ways of taking the written exam (on-line, writing, multiple choice or mixt) are established by the subject holder and are informed to the students during the first hours of teaching activities - course.

(3) The students' written evaluation papers are kept in the faculties departments for at least 6 months.

Art. 44

(1) Students have access to the exams after being identified with their student card stamped to date. Students are not received at exam if they did not pay to date the tuition fee and if they did not accomplish their duties regarding their professional activity. The obligation to inform at the subjects on the students who did not pay their fee incurs to the faculties secretariats and the Accounting Financial Directorate.

(2) The teaching staff is to examine only the students registered in the exam catalogues issued by the faculties secretariats.

(3) The result of the exam is written down in the catalogue and in student's card.

(4) The catalogues are submitted at the faculty secretariat within at most 48 hours since the closure of the exam.

(5) At the elective subjects, the recording of the grade in the documents of reference is made depending on student's option.

(6) The students must attend the exam at the date, time and place set according to the scheduling.

Art. 45

(1) Non-attendance at the exam without reason is considered as failed by absence exam. The student's non-admission in the exam due to the lack of fulfillment of the duties of professional activity means losing the chance to take the respective exam, being also regarded as failed by absence.

Art. 46

(1) Students' examination is performed in the presence of at least 2 instructors, depending on the epidemiological situation from the date of its development and the manner of taking the exam, with the legal regulations in force at that date.

(2) At the practical tests in the medical field implying contact with the patient, this has to be done in the presence of a teaching staff member.

(3) The oral answer in some tests structure is to be given in the presence of at least 2 teaching staff members comprised in the didactic program for the respective subject. No less than three students can remain in the exam hall during the examination.

Art. 47

(1) The appeals to the written exams are submitted at the faculty secretariat within 24 hours since the date of information on/ publication of the results. These are sent to the deans' offices, and, in 48 hours, the faculty dean is to appoint commissions for analyzing the appeals and for their conclusion.

(2) The final grade is the one set by the appeal commission.

(3) The student has the right to see his/ her paper and to receive explanations on the grading from the examining teaching staff member.

(4) The appeal submitted by one student concerns only the respective student's results.

Art. 48

(1) The student may take exam for one subject in a day, and the timeframe between 2 successive exams must be of at least 2 days during the winter/ summer session, and in the retakes and re-examination sessions, there are allowed exams in successive days, but there are not allowed more exams in the same day, except for the colloquia at physical education and sport, modern languages which can be carried out in the same day.

(2) The exams are to take place according to a planning made in advance. The scheduling of the exam for a subject cannot interfere with the teaching or examination activity at another subject during the ordinary sessions.

(3) The days to take the exams are approved by the dean, upon students' proposition, after consultation in advance of the teaching staff, being certified by their signatures. The time and place to take the exam are also published at the subject information board. The exams can take place daily during the session between 8:00-20:00, including during non-working days, upon students' request.

(4) The theoretical (written) exams are to take place during the same day for all cohorts of one study program. For the written exams, the students are to be distributed in the exam hall according to the decision made by the teaching staff supervising the examination. The duration of the written exam cannot be more than 2-3 hours.

(5) During the ordinary exam sessions, the students from the complementary year or those with exams of difference are to take the exams related to the year of study where the respective subject is taught.

Art. 49

Regardless on the type of evaluation, all students' examination at a subject must be uniform both considering the difficulty and the view on the way of taking the exam and the number of questioned topics.

Art. 50

(1) The re-examinations for grade raise are taken upon dean's approval at most for 2 exams per year, exclusively during the retake session. The obtained mark at re-examination is final and it is recorded in the catalogue, entering in the calculation of the average grade without being able to influence the hierarchizing of the grade to obtain the scholarship.

(2) The re-examination for grade raise is approved only for students acquiring all the necessary credit units and it cannot be repeated.

Art. 51

The procedure for re-examination for grade raise requires repeating entirely the exam, both the theoretical and practical tests, the initial grade being cancelled.

Art. 52

(1) In case of fraud at the exam, the student is to be taken out of the hall and sanctioned with warning. In case of recurrence, there will be submitted to the University Senate the proposition for student's expelling.

(2) The fraud or the attempt of fraud found out by the examining instructor or by the supervising instructor are recorded in a minute drafted by one of the two instructors. The teaching staff signs the minute present in the hall and by the authors of the fraud or of the attempt of fraud. If the latter refuse to sign, this is recorded in the minute. The minute is submitted to the Dean's Office within 24 hours and the decision on applied sanctions are discussed by the faculty management.

Art. 53

(1) During the exam, the bags, the outdoor clothing, the cellphones and other electronic communication or data storage devices are stored in the areas indicated by the supervising instructor. The cell phones must be turned off during the entire exam duration. During the exam, the students are not allowed to have on them cell phones or other communication devices allowing for the inter-personal communication or data consulting. Holding such devices is regarded as attempt of fraud.

(2) During the exam, any request or question is to be addressed loudly and only with the supervising instructors' permission. The communication between students is forbidden during the exam.

Art. 54

(1) Passing the year requires to obtain at least 45 ECTS credit units in the study programs in the field of Health and 30 credit units for other study programs of the total of the assigned 60 credit units. They may transfer in a higher year of study a number of 15 remaining credit units for the study programs in the field of Health, respectively 30 for the other study programs.

(2) The remaining credit units may be obtained during a complementary year, upon student's request, in compliance with this Regulation provisions.

Art 55

Registering the students in a complementary year and the approval to resuming their studies for the students asking for studies interruption does not mean exceeding the approved numerus clausus.

Art. 56

A student may repeat a year of studies at most twice. If he/ she does not succeed to pass after the 2 attempts, he/ she shall be expelled, and the transcript of records shall be handed over to the respective person.

Art. 57

Under the terms of passing the study year, the remaining credit units from the previous year may also be achieved during the following year of studies, but only for the same cycle of studies.

Art. 58

(1) The passage to the following studies cycle for the programs of studies of Medicine, Medicine (in French), Medicine (in English), Dentistry, and Pharmacy involves passing all the exams related to years I-III of studies (obtaining the 180 mandatory credit units) and in the case of the Pharmacy program passing all the exams related to years I-II of studies (obtaining the 120 mandatory credit units).

(2) If the student has one or more outstanding exams, but not more than 15 outstanding credits from the 3rd or 2nd years of studies for the Pharmacy program, they can be completed only within a

complementary year against a fee, at student's request. The complementary year extends the total duration of the studies, the didactic obligations of the students being strictly reduced to the repetition of the non-passed subjects and to the eventual difference exams resulting from the alignment of the curriculum with the current cohort.

(3) Students in the 3rd year of studies from the programs Medicine, Medicine (in French), Medicine (in English), Dentistry who in the third year of studies do not obtain at least 45 credit units will not be able to enroll in a complementary year ; they will be able to submit a request to repeat the year of studies with full payment of the tuition fee for that year.

(4) The students from the 2nd year of studies from the Pharmacy program who in the second year of studies do not obtain at least 45 credit units will not be able to be enrolled in the complementary year; they will be able to submit a request to repeat the year of studies with full payment of the tuition fee for that year.

(5) Only students in the 3rd or 6th year of studies in the programs Medicine, Medicine (in French), Medicine (in English), Dentistry, students in the 2nd or 5th year of studies in the Pharmacy program, the 4th year of studies students from the Law and Forestry programs and the 3rd year students (final year) from all the other study programs may benefit of registration to a complementary year.

(6) Students enrolled in other years of study, in case of failure to promote the number of credit units required for passing the respective year of study, will be able to submit until September 15 a request to repeat the year of study, with full payment of tuition for the respective year of study and with the obligation to fulfill the requirements of the curriculum of the cohort which they resume their studies with.

Art. 59

During the taken complementary years, the student is to pay the tuition fee set by the University Board of Directors.

Art. 60

(1) The students who do not take the necessary credit units for passing to the following academic year may ask for re-enrolment in the complementary year, provided that they fulfil the requirements for curriculum of the cohort which they join when catching up with their studies.

(2) When the subject which was not passed is no longer comprised in the curriculum for the respective cohort which the respective student completes his/ her studies with, the student is to comprise it in the annual contract of studies, being taught during the consultations which the holder of the respective subject delivers or if there is no longer the respective holder, they will be taught by another expert in the field. Passing the subject will be possible after an exam with the respective instructor, assisted by the instructor for seminars, practical activities, projects, internships, etc.

(3) The provision of the previous paragraph applies correspondingly for the situation where the curriculum of the cohort to complete the studies with, there are new subjects which are not comprised in the curriculum of the cohort which the respective students was supposed to complete his/ her studies with, these subjects being recorded in the minute for differences in the subjects.

Art. 61

(1) For the master programs of studies lasting for three semesters, there are to be expelled the Master students who, after credit units retake session during the 3rd semester did not gather the total number of 90 mandatory credit units stipulated in the curriculum.

(2) For the Master program of studies lasting for four semesters, the Master students who are to be expelled are those who, after credit units retake session during the 4th semester, did not gather the total number of 120 mandatory credit units stipulated in the curriculum.

Art. 62

An exam passed during a prior academic year is acknowledged as passed even if the number of credit units assigned for the respective subject changes. This provision applies correspondingly for the situation when, after changing the curriculum one semester-subject is split into two semesters subjects (by doubling the grade) or when two semesters subject is concentrated in one subject per semester (recording the higher grade).

Art. 63

During the complementary years, student's didactic obligations resume to failed subjects, as well as to subjects resulting from the alignment of curriculum to the year which he/ she retakes the studies with. No credit units in advance are admitted.

Art. 64

The system of transfer credit units is valid for all University specializations, including for those with one study cycle.

Art. 65

The year of studies is considered as passed when the student obtained at least the grade 5 for each of the mandatory and requested optional subjects and when he/ she accumulated the 60 credit units required by them.

Art. 66

A percentage of maximum 5% of the full-time students' number in a Bachelor academic studies program may take, upon approval from the Faculty Council, 2 years of studies in one year, except for the last year of studies and only for the programs with studies duration of at least 4 years provided that the student has passed all exams with an average grade of at least 9.50, while observing the applicable law (art. 150, par. 3 of the Law on National Education). At the Bachelor academic study programs in the field of Health, it is not possible to cumulate 2 years into one year of studies.

Art. 67

The students expelled in a previous academic year may be re-enrolled (except for the students expelled in the first year of studies who cannot be re-enrolled again), in the same year of studies (failed year of studies), upon request, with the approval of the faculty council and in compliance with the approved numerous clausus. The re-enrolment request is submitted at the faculty Secretariat at least 30 days before the development of the admission exam.

Chapter V. Schooling Extensions, Studies Interruption, Mobilities, Withdrawals from Studies, Re-enrolments

Art. 68

The faculty management may propose the University Senate to extend the schooling duration for medical reasons, above the legal duration stipulated in the curriculum, for the student who could not be present at the teaching activities in an academic year being in medical leave over 50% of its duration, of which at least half being hospitalization days. This is proved with the special form filled in by the physician from the student's Healthcare Unit which is to specify the number of medical

leave days and of hospitalization days. The medical leaves must be proved with medical certificates – standard form (not medical justification documents) submitted at the university secretariat within 48 hours since the end of the medical leave, endorsed by the physician from the medical practice.

Art. 69

The medical extension of the schooling cannot be granted for two consecutive years except for maternal leave/ childcare.

Art. 70

The medical extension of the schooling is regarded as special case.

Art. 71

(1) Upon student's justified demand, the faculty Council may approve the interruption of the studies for at most two years.

(2) The studies interruption is made for solid reasons (disease, other special situations) which must be justified.

Art. 72

(1) The students who interrupted the studies, upon resuming the studies, must comply with the requirements of the curriculum of the cohort they are going to complete their studies with. This must be informed to the student upon the interruption of studies, and he/ she has to mention on the request of interruption on being informed of it. The student preserves the status had when requesting to interrupt the studies.

(2) For students to be expelled, no studies interruption can be granted.

Art. 73

The students who interrupt the studies before the expiry of the time which they paid the tuition fee for do not benefit of fee reimbursement.

Art. 74

(1) The students who ask for withdrawal from the studies must pay the tuition fee until the date of withdrawal. The documents in the personal file are issued upon the submission of the filled liquidation form in at dean's office.

(2) The students who ask from personal reasons the withdrawal from studies are to be expelled.

Art. 75

The students who benefit of studies interruption, transfer or withdrawal from studies are to submit at dean's office the student's card and legitimation.

Art.76

(1) For bachelor's and master's degree studies, the final academic mobility can be achieved only at the beginning of the semester, after the first semester and until the end of the penultimate semester, between study programs with the same total number of mandatory transferable study credit units, from the same field of science.

(2) The transfer approval is conditioned by the payment of all debts towards the University.

Art. 77

(1) Students enrolled in accredited or provisory authorized specializations may transfer from other higher education institutions to the University in full observance of all legal provisions.

(2) The transfer will consider the curricula compliance and the credit transfer system, the minimum amount of credit units for the recognition of one year of studies being of 45 for the programs in the field of Health and of 30 credit units for the other programs, credit units obtained in the same study program at another University.

(3) The students willing to transfer in the 4th - 6th year of studies in the studies programs in the field of Health with 6 years duration have to have passed entirely the years I–III of study. The students willing to transfer in the 3rd - 5th year for the specialization of Pharmacy must have passed entirely the years I and II of study.

(4) For the transfer from different academic study programs, but mandatory in the same field, it is to be considered the compliance of the curricula and the credit transfer system, the minimum amount of credit units for the recognition of a year of studies being of 45 for the programs in the field of Health and 30 credit units for the other programs, according to the curricula of the study programs at the “Vasile Goldis” Western University of Arad.

(5) Students’ requests for transfer are reviewed by the commission for studies equivalence within the faculties and are submitted for faculty Council approval, in compliance with the requirements stipulated by ECTS Regulation on the minimum number of credit units required for passing to a higher year.

(6) The faculty secretariat is to deliver the student, upon signature, a copy of the minute for recognition/ equivalence/ differences upon the enrolment.

(5) The faculty Council may also make other decisions in particular situations.

Art. 78

The transfer procedure is initiated, upon request, from September 1st and must be completed by September 10 at the latest. No transfers are approved between September 11 and August 31.

Art. 79

Transfer approval is in the competency of:

- a. the faculty dean, when transfer from one study program to another within the same faculty is requested;
- b. the faculties deans, when transfer from one faculty to another within the same university is requested, the requests being endorsed favorably by both faculties management;
- c. the rector of the institution when the transfer from one university to another is requested, the requests being approved by the deans and rectors of both universities;

Art. 80

The commission of studies equivalence of the faculty receiving the transferred students, admitted in higher year or re-enrolled, establishes by review and comparison of the curricula, of the subject descriptions and of the studies seniority:

- a. the year of studies where the transferred student can be enrolled,
- b. the exams of difference,
- c. the recognition and equivalence of the already taken exams,
- d. the timeframe for taking the exams of difference, the equivalence, recognition, acknowledgement, and information to the student by signature are carried out during the first 10 days since the beginning of the academic year.

Chapter VI. Rewards and Sanctions

Art. 81

For outstanding results in learning, scientific activity or other particular merits, the student may be rewarded by:

- a) prominent mentions at the level of the year of studies, faculty, or university;

- b) awarding of the diploma of merit for outstanding results in didactic training and the Bachelor exam, depending on the limit of average set by faculty or University regulations;
- c) annual or occasional awards (in objects, books etc.);
- d) participation in scientific events;
- e) other forms of distinction set by the faculty Council from own funds in self-funding regime, according to the legal regulations.

Art. 82

(1) Student's non-observance of the duties incumbent to him/ her from this regulation, as well as from the provisions of the University Charter adopted by the University Senate may lead to sanctions (warning, temporary suspending the scholarship, suspending some facilities the student benefits of, and, in extreme situation, the expelling from the faculty) according to the legal norms and to the University Charter regulations.

(2) Sanctions are applied depending on the seriousness of the misconducts, on their repetition, on the terms of them being done. There can be appeals against them at the University leadership in 3 days since the notification on the sanction and the appeals are to be solved within 15 days since their submission.

(3) The sanction is to be informed to the sanctioned student and the decision of sanction is to be attached to student's personal file.

(4) Students' violation of the academic ethics may cause the putting into practice of some sanctions stipulated by art 319 of the Law on National Education no 1/2011, with subsequent amendments. The Commission of Academic Ethics sets one or more sanctions according to the Code of Ethics and Professional Deontology.

Art.83

(1) The expelling from the University is applied for:

a) violation of the provisions of the Code of Academic Professional Ethics and Deontology, ruled by the commission of academic ethics;

b) serious violation of the norms of social cohabitation inside or outside the University - expelling without possibility for re-enrolment at the University;

c) not paying the financial obligations (fees) towards the University within the deadlines set by specific regulations – expelling without prior notification;

d) school dropout (unjustified absence at the faculty for 45 days) – expelling without prior notification;

e) exceeding the normal schooling duration for the specialization where he/ she was enrolled – expelling without the possibility to re-register at the year of studies where he/ she was enrolled.

f) carrying out any kind of actions (verbal or written) meant to discredit the University or any member of the academic community or to severely damage its image and prestige – without right for re-enrolment.

(2) The expelling is decided by the University Senate with consultation of the students' representative, upon faculty proposition. The discussion on the expelling proposition is made in the presence of the faculty management, of the instructor signaling the fact (in case of fraud) and of the respective student. The expelling disposition will specify the reason for expelling.

Art.84

(1) To obtain again the quality of student is at University management option, within the approved Numerus Clausus and by passing the admission exam.

(2) The re-enrolment is endorsed by faculty management that may impose the obligation to take exams of difference. If the number of exams of difference is higher than the number of exams of the year when re-enrolment occurs, there may be submitted a request for complementary year to take them.

(3) The students in the 1st year, expelled due to non-presentation at the teaching activity during the academic year, cannot resume their studies, unless they take a new admission competition.

(4) The 2nd-6th year students, who are expelled during the academic year, could ask for re-enrolment only beginning with the following academic year, observing the approved numerus clausus, by passing the admission exam.

(5) The University does not guarantee the re-enrolment of any student who was expelled for reasons of not accomplishing the didactic or financial obligations.

Chapter VII. Completion of the Studies

Art. 85

(1) The studies at the faculties of the “Vasile Goldiș” Western University of Arad are completed by a Bachelor/ Diploma/ Dissertation exam taken at the forms stipulated in the curriculum according to the own Bachelor regulation, issued and updated each year, according to the specifications of the Ministry of Education at that date.

(2) Only candidates, who passed all mandatory activities specified in the curriculum, being declared successful and not having financial or material debts towards the graduated university, may take the Bachelor/ Diploma/ Dissertation exam.

(3) Candidates' registration is carried out individually, at least 3 days prior to the exam, the candidates having to submit all documents stipulated in the Regulation on the organization and development of the exams for studies completion, including the Bachelor paper / Diploma/ Dissertation.

Art. 86

(1) The Bachelor/ Diploma exam consists of two tests:

- a. assessment of the fundamental and specialization knowledge; this test is carried out as written test and practical test at the study programs stipulating it;
- b. presentation and defense of the Bachelor paper.

(2) A Bachelor/ graduation exam is passed if the arithmetic mean of the two grades is at least 6.00 provided that each of the two above grades is at least 5.00. The two grades are arithmetic means (with two decimals, without rounding) of the grades granted by the members of the exam jury.

(3) The Master academic studies are concluded with a dissertation exam. The dissertation exam consists in one test, namely: presentation and defense of the dissertation. The mean for passing of the dissertation is at least 6.00 and is the arithmetic mean of the grades from 1 to 10 granted by the members of the dissertation jury.

Art. 87

(1) Each academic year, the Bachelor/ diploma/ dissertation exam may be organized in several sessions according to the specifications of the Ministry of Education.

(2) Repeating the exam is carried out by the candidate paying the fee established by the Board of Directors.

(3) The faculty management decides whether it recognizes the passing of some tests taken during the previous sessions.

(4) In case of fraud or attempt of fraud of the exam by the graduates, they are removed from all following tests of the exam for studies completion.

Art. 88

(1) The diplomas for the graduates who passed the Bachelor/ diploma/ dissertation exam are issued by the institution organizing the Bachelor exam, within 12 months since the passing of the exam for studies completion.

(2) The graduates who did not pass the Bachelor/ diploma/ dissertation exam receive, upon request, a certificate for academic studies.

Chapter VIII. Final Provisions

Art. 89

(1) The Regulation can be modified only by the University Senate, depending on the legal changes or upon propositions from the faculties Councils.

(2) The faculties Councils and the University Senate may adopt decisions to detail some articles of this regulation, depending on activity specificity.

Art. 90

This regulation on students' professional activity is applied starting with the date of its approval by the University Senate. To know the contents of this regulation, there is to be proceeded as follows:

a. it will be published on University website;

b. it will be distributed to the faculties management who must inform it to the members of the academic community and the students.

c. it will be informed to the students in the meetings at the beginning of the academic year.

This Regulation, in its reviewed form, was endorsed in the Board of Directors session of 26 October 2021, and approved in the Senate session of October 26, 2021.

**PRESIDENT OF THE SENATE,
Assoc. prof. Paul Freiman, PhD**

**Endorsed by the COMMISSION FOR CODES,
REGULATIONS AND LEGAL AFFAIRS,
President,
Assoc. prof. Daniel Berlingher, PhD**