

ROMANIA
MINISTRY OF EDUCATION, RESEARCH, YOUTH AND SPORT
“VASILE GOLDIȘ” WESTERN UNIVERSITY of ARAD

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REGULATION

**FOR THE ORGANIZATION AND FUNCTIONING OF THE
COMMISSION FOR
STUDY PROGRAMMES, IMPROVEMENT AND EVALUATION OF
TEACHING STAFF AND STUDENT ACTIVITIES:
CPSPEPDAS OF THE SENATE OF THE WESTERN UNIVERSITY
"VASILE GOLDIȘ" UNIVERSITY OF ARAD**

Art. 1. The Commission for study programs, improvement and evaluation of teaching staff and student activities - CPSPEPDAS is organized and functions as a permanent body of the Senate of the "Vasile Goldis" Western University of Arad. The purpose of this regulation is to describe the methodology of organization and development of the Commission's activity.

Art. 2. The activity of the Commission fully respects the provisions of the Charter of the "Vasile Goldis" Western University of Arad, of the regulations of the "Vasile Goldis" Western University of Arad, and the provisions deriving from the legislation in force.

Art. 3. The present regulation applies within the "Vasile Goldis" University of Arad and represents a framework regulation by which the **CPSPEPDAS** commission, a specialized commission within the Senate, responds to the provisions of the Law no. 1/2011 of National Education, for the control of the activity of the academic management regarding study programs, teaching plans, improvement and evaluation of the teaching staff and student activity.

Art. 4. The **CPSPEPDAS** attributions, in accordance with the University Charter and the legislation in force are the following:

- a) it analyses and presents to the Senate Plenary, for approval, validation or adoption of the documents, the points of view, which may be on the own initiative of the members of the committee or requested by the Senate, with the prior assent of the Administrative Council;
- b) draws up, updates and submits for adoption to the Senate Plenary the University Code of Student Rights and Obligations, with the prior assent of the Administrative Council;
- c) participates in the elaboration and improvement of the regulations concerning the professional activity of students, as well as the calendar of educational activities specific to the academic semesters of study. Amendments to these documents and their approval are made at least 3 months before the beginning of the academic year if there are no changes to the Regulation on students' professional activity, and the calendar of educational activities specific to academic semesters of study has not changed (duration of semesters, vacancies, exam sessions, etc.), these documents are valid from one academic year to another;
- d) participates in the elaboration and improvement of the own regulations of organization and functioning of the cycle of undergraduate studies, the cycle of master's studies, the cycle of doctoral studies, in accordance with national and international general and specific quality standards;
- e) participates in the elaboration and improvement of the admission regulations at the University level, which respect the framework methodology, approved by order of the Minister of National Education, 6 months before the admission period. Any document from the Ministry of National Education, referring to admission, will be part of the Admission Regulation, regardless of the date it appeared in the Official Gazette or the date it was sent to the University;
- f) participates in the elaboration and improvement of the regulations for the completion of studies at university level, which comply with the framework methodology, approved by order of the Minister of National Education;
- g) participates in the elaboration and improvement of the regulations for the organisation and running of postgraduate training and professional development programmes, in compliance with the rules in force;

- h) participates in the elaboration and improvement of the methodology for quantifying activities other than the didactic activities of course, seminar, laboratory, project, in conventional hours in the staffing and establishes differentiated weekly didactic norm according to the concrete situations of each academic year by fields, study programs, the weight of the disciplines in the students' specialized training, the size of the study formats;
- i) participates in the elaboration and improvement of regulations and procedures concerning the elaboration and preparation of teaching plans, staff reports, external evaluation files of study programmes;
- j) draws up an annual report on the activity carried out in the field of modernization of study programmes and teaching plans, improvement and evaluation of teaching staff and student activities, which is part of the Annual Report of the University Senate.

Art. 5. The CPSPEPDAS is a permanent body of the Senate of the "Vasile Goldis" Western University of Arad, collaborating with the other committees of the Senate, as well as with the Rector, the President of the University, the Rectors, the General Administrative Director and other structures, which have common attributions.

Art. 6. The Commission for study programmes, improvement and evaluation of teaching staff and student activities - **CPSPEPDAS**, is composed of the president, four members and a representative of the students from the Senate. All permanent members of the commission are members of the University Senate.

- (1) **The chairperson of the committee** is the Vice-Chancellor or a member of the Senate, appointed by the President of the Senate.
- (2) The composition of the committees is proposed by the President of the Senate and approved by the Senate within one month of its establishment.
- (3) In addition to the permanent members, other members of the academic community may be members of the committees for specific periods of time, at the proposal of the chairman of the committee or the president of the University Senate. All proposals will be approved by the University Senate.

Art. 7. Members of the committee may be replaced when they lose their membership of the University Senate, at their justified request or at the request of the chairman of the committee. The new member(s) will be validated by the Senate of "Vasile Goldis" University of West Romania.

Art. 8. The Commission carries out its activity at the request of the Senate or in the plenary sessions of the University Senate. Any member of the commission may intervene with recommendations, whenever he/she considers it necessary, in the plenary session of the Senate, when regulations are debated and approved, resolutions are issued, etc.

Art. 9. The President of the Commission has the following duties:

- convene and chair the meetings of the Commission;
- coordinates the entire activity of the Commission and provides information;
- represents the Commission in the Senate of the "Vasile Goldis" Western University of Arad;
- presents the annual report on the Commission's activity to the University Senate.

Art. 10. The members of the Commission have the following duties and obligations:

- participate actively in the meetings of the Commission of which they are part;
- respond to the requests of the President of the Commission and of the Senate of "Vasile Goldis" Western University of Arad;
- expresses their opinions on the issues under consideration in the University Senate Commission;
- participate by open or secret vote, as the case may be, in the decision-making process;
- participate in the drafting of reports, analyses, regulations, proposals and other documents specific to the committee of which they are part;
- make proposals for working documents;
- respect the deadlines for the completion of the activities proposed by the committee documents.

Art. 11. At each meeting of the Commission, its members shall appoint a secretary of the Commission, who shall ensure the smooth running, from an organisational point of view, of the meeting of the Commission and prepare the relevant documents. All the documents of the committee shall be handed in and kept at the secretariat of the University Senate.

Art. 12. The work of the Commission shall be carried out in plenary session or through individual activities depending on the situation, in compliance with these regulations.

- (1) Representatives of the academic management or of the Board of Directors with responsibilities in the field of the Commission's activity may attend the meetings of the Commission as guests.
- (2) The President of the Senate may participate in the meetings of the Commission and may coordinate the work of the Commission, in accordance with the Rules of Procedure of the Senate.

Art. 13. Decisions, recommendations or points of view of the Commission shall be adopted by a simple majority of votes of the members of the Commission present at the meeting, by open vote, seeking as far as possible to achieve consensus.

Art. 14. Reports, draft regulations, recommendations or points of view of the Commission shall be presented to the Senate by the Chairman of the Commission or by another member designated by him. The presentation shall be made to the Senate plenary for debate. The Commission, being an auxiliary instrument of the Senate, cannot take decisions without the approval of the full Senate, with the prior approval of the Administrative Council;

Art. 15.

Any modification of the present Regulation shall be approved by the Senate of the "Vasile Goldis" Western University of Arad.

Art. 16. This Regulation shall enter into force on the date of its adoption by the University Senate and shall be completed with the legal provisions in force, i.e. 25.10.2018.

**SENATE PRESIDENT,
Assoc. Prof. Sorin Aristide BASCHIR, PhD.**

(signature and stamp illegible)

**Endorsed COMMITTEE FOR CODES;
REGULATIONS AND LEGAL MATTERS;
President, Assoc. prof. Daniel Berlingher, PhD.**
(signature and stamp illegible)