

# **REGULATION**

## **on initiation, approval, monitoring and periodic evaluation of study programmes**

### **1. General provisions**

#### **Art.1.**

This Regulation establishes the framework for the process of initiation, approval, monitoring and periodic evaluation of the undergraduate and master's degree programmes of the "Vasile Goldiș" Western University of Arad, the forms of frequent, reduced frequency and distance learning.

#### **Art.2.**

This Regulation is based on the following normative acts concerning higher education:

- National Education Law no. 1/2011, with subsequent amendments and additions;
- Law no. 288/2004, on the organization of university studies;
- GD no. 1175/2006 on the organization of undergraduate studies and approval of the list of fields and specializations within them, with subsequent amendments and additions;
- Government Decision no. 493 of 17 July 2013 on the approval of the nomenclature of fields and specializations/programmes of university studies, the structure of higher education institutions, the fields and programmes of university studies accredited or authorised to operate provisionally, the geographical locations, the number of transferable study credits for each programme of university studies, form of teaching and language of instruction, as well as the maximum number of students who may be enrolled in the academic year 2013-2014;
- DECISION No 581 of 30 July 2013 on the accreditation of the fields of master's degree studies, study programmes and the number of students that can be enrolled in the academic year 2013-2014;
- GD no. 404/2006 on the organization and development of master's university studies;
- MECT Order no. 3617/2005 on the generalized application of the European Credit Transfer System (ECTS);

- MECT Order no. 3928/2005 on quality assurance of educational services in higher education institutions;
- MECT Order no. 4868/2006 on Diploma Supplement;
- MECTS Order no. 5703/2011 on the implementation of the National Framework of Qualifications in Higher Education;
- GD no. 1418/2006 for the approval of the external evaluation methodology, reference standards and list of performance indicators of the Romanian Agency for Quality Assurance in Higher Education ARACIS;
- Charter and regulations of the "Vasile Goldiș" Western University of Arad.

### **Art.3.**

- (1) The study programmes are subject to the legal regulations in force concerning quality assurance in higher education.
- (2) The process of initiation, approval, monitoring and periodic evaluation of study programmes is regulated by specific procedures.

### **Art.4.**

- (1) The Faculty is the functional unit that develops and manages study programmes.
- (2) The management of a study programme is ensured by the study programme coordinator, who may be assisted by a team of no more than two teaching staff. Members of this team shall be appointed by the coordinator of the study programme with the advice of the Council of the coordinating department.
- (3) The coordinator of the study programme is appointed by decision of the dean of the faculty, on the proposal of the Council of the coordinating department, after validation of the proposal in the Council of the faculty.

## **2. Initiation and approval of study programmes**

### **Art.5.**

(1) The initiation of a study programme aims at a better adaptation of the university's programme offer to the requirements of the socio-economic environment, while respecting the academic quality requirements.

(2) The initiation of a study programme is carried out at the proposal of the department, with the opinion of the Faculty Council, or at the proposal of the Administrative Council.

**Art.6.**

(1) The initiation of study programmes is based on complex analyses of the external environment of the university, completed by a preliminary study.

(2) The preliminary study includes information on:

- a) Labour market;
- b) Correspondence with the National Qualifications Framework;
- c) Framing in the department/faculty strategy;
- d) Ensuring that the necessary resources meet quality standards;
- e) Draft learning plan.

**Art.7.**

(1) The organization of a new study programme in the university is made on the proposal of the Faculty Council with the opinion of the Administrative Council and the approval of the University Senate.

(2) After approval by the Senate, the design of the new study programme is carried out by drawing up the documents describing the professional path, ensuring consistency with the qualification offered.

**3. Internal monitoring and evaluation of study programmes**

**Art.8.**

(1) University study programmes are subject to a process of internal monitoring and evaluation in order to maintain and continuously improve quality.

(2) The responsibility for monitoring and continuous improvement of the quality of the study programmes lies with the Evaluation and Quality Assurance Committee, the UVVG Quality Assurance Department and the Study Programme Coordinator.

**Art.9.**

The Commission for Evaluation and Quality Assurance at University Level (CEAC-U) annually prepares summaries on the quality of the University's study programmes, which are submitted to the Administrative Council and the Senate for analysis.

**Art.10**

On the basis of the internal evaluation of the study programmes, the University Senate may order the liquidation or temporary suspension of non-performing study programmes, at the proposal of the Faculty Council and the Administrative Council, without prejudice to the students. 4. External evaluation of study programmes

**Art.11.**

(1) The periodic external evaluation of study programmes is carried out at the request of the university and is based on the self-evaluation process.

(2) The process of self-evaluation of study programmes is based on internal guidelines and procedures, harmonised with the methodologies of external quality evaluation applied at national level.

(3) The external evaluation of new study programmes is carried out by ARACIS or another agency registered in EQAR (European Quality Assurance Register in Higher Education) and takes place according to the law and international standards in the field.

*This regulation was approved by the Board of Directors in the meeting of 01.04.2014 and approved in the meeting of the Senate of the "Vasile Goldiș" Western University of Arad on 02.04.2014.*

**RECTOR,**

**PROF. Coralia Adina COTORACI, PhD.**

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