



**PROCEDURE**  
**ON THE AUTOMATIC RECOGNITION BY THE “VASILE GOLDIȘ” WESTERN UNIVERSITY**  
**OF ARAD OF THE PHD SUPERVISOR QUALITY ACQUIRED AT THE ACCREDITED**  
**HIGHER EDUCATION INSTITUTIONS FROM ABROAD**

**- REVISION 1 -**

**CHAPTER I – General Provisions**

**Art. 1.** This procedure is adopted based on the provisions of Minister’s Disposition no. 5921/2016 “Methodology on the automatic recognition, by the higher education institutions, respectively by the institutions organizing doctoral academic studies, of the quality of PhD supervisor acquired at the accredited higher education institutions from abroad” published in the Official Journal no. 1007 of 15.12.2016

**CHAPTER II – Eligibility Requirements**

**Art. 2.** This procedure provisions apply for Romanian citizens, citizens from European Union Member States, from the European Economic Area, from the Swiss Confederation, and for citizens from third EU countries.

**Art.3.** The initiation of the procedure for automatic recognition of the PhD supervisor quality or of habilitation at the UVVG may be achieved under the following conditions:

- a. The quality of PhD supervisor or the habilitation was acquired in accredited higher education institutions from the European Union Member States, from the European Economic Area, from the Swiss Confederation;
- b. The quality of PhD supervisor or the habilitation was acquired at prestigious universities from other States specified in the applicable List of Prestigious Universities from Other States, in force and approved by disposition of the minister from national education.
- c. The quality of PhD supervisor or the habilitation was acquired at other accredited foreign higher education institutions than those mentioned at letters a and b is recognized only upon an international convention of mutual recognition, concluded at government or inter-academic levels.

**Art. 4.** The applicants that do not belong to one of the above situations are to directly contact the National Centre for Diplomas Recognition and Equivalence of the respective ministry.

**CHAPTER III – Procedure for Automatic Recognition of the PhD Supervisor’s Quality**

**Art. 5.** The applicant submits the file to the IOSUD Secretariat, in paper format or through the Single Electronic Contact Point (PCUE), with the following content:

- a) application for recognition;
- b) identity document - copy - and proof of name change - in copy for Romanian citizens, in copy and legalized translation for foreign citizens;

- c) PhD diploma, in xerox copy and legalized translation,
  - a. authenticated with the Hague Apostille for states that are parties to the Hague Apostille Convention;
  - b. over-legalized or accompanied by a certificate of authenticity issued by the competent authorities of the country of origin, for States which are not parties to the Hague Apostille Convention.
  - c. exemption from apostille or over-legalization is allowed under the law, an international treaty to which Romania is a party or on the basis of mutuality
- e) CV and list of publications & scientific contributions.

**Art. 6.** The file is registered at the IOSUD secretariat after checking the documents. After registration, the file is sent to the Legal Directorate. The fulfillment of the lawful requirements for the automatic recognition of the quality of doctoral supervisor is certified by the opinion of the Legal Directorate, based on the verification of the documents in the file.

**Art. 7.** After issuing the legal opinion, the file is submitted for evaluation, within 5 working days, to the Doctoral School in the field for which recognition is requested.

**Art. 8.** The doctoral school may order the return or completion of the file with certain documents.

**Art. 9.** The Council of the Doctoral School verifies and evaluates the file and sends, within 14 working days, the agreement or, as the case may be, the disagreement for the recognition of the quality of doctoral supervisor. The disagreement must be motivated within 7 working days of reception of the file.

**Art. 10.** The CSUD meets within 14 days from the receipt of the agreement of the Doctoral School Council and decides by decision on the request for recognition. CSUD submits the decision for validation/invalidation to the UVVG Senate. After validation/invalidation, the Rector issues the decision on recognition/non-recognition of the quality of doctoral supervisor in the approved field.

**Art. 11.** If the request is not approved, the IOSUD Secretariat shall inform the applicant electronically, who may file an appeal within 10 working days from the reception of the information. The appeal is analyzed within 5 working days by a committee appointed by the CSUD.

**Art.12.** If an application for recognition of the quality of doctoral supervisor is submitted in another field in which UVVG has no doctoral school, the file for the recognition of the quality of doctoral supervisor or of the habilitation obtained in accredited academic educational institutions abroad shall be submitted to the rector's secretariat in paper format or, if the request is submitted through the Single Electronic Contact Point (PCUE). The IOSUD Secretariat will submit it to the Rectorate of the university. The file will be analyzed by an evaluation committee consisting of 5 specialized members in the specialized field, appointed by the Rector's decision. The appeal is analyzed within 5 working days by a commission appointed by the Rector.

**Art.13.** The evaluation committee, following the analysis of the file, proposes to the University management a solution regarding the request for recognition of the diploma within 30 days from the date of its registration.

**Art.14.** The term may be extended in justified cases, the applicant being informed in writing about the extension of the term.

**Art.15.** The Commission may request additional documents from the holder of the diploma, in which case the settlement term is extended by 30 days from the date of filling in the file.

**Art.16.** The Rector of "Vasile Goldiș" Western University of Arad issues the decision to recognize or not the quality of doctoral supervisor or the habilitation acquired abroad.

**Art. 17.** The decision on the recognition / non-recognition of the quality of doctoral supervisor or of the habilitation obtained abroad will be issued by the UVVG to the holder, to an authorized person, or, upon request, by postal services or through the Single Electronic Contact Point (PCUE).

#### **CHAPTER IV – Final Provisions**

**Art.17.** The recognition of the quality of doctoral supervisor or of the habilitation by UVVG, is valid and produces legal effects only at the level of UVVG.

**Art.18.** The recognition of the quality of doctoral supervisor or of the habilitation by CNRED is valid and produces legal effects throughout Romania.

**Art.19.** The automatic recognition of the quality of doctoral supervisor by UVVG does not confer *de iure* the quality of member of a doctoral school within the UVVG, which is acquired according to art. 40 of the Regulation for the organization and conduct of doctoral studies.

**Art.20.** The exercise of the rights conferred by the quality of doctoral supervisor and the occupation of a teaching position in UVVG is carried out according to the legal norms in force.

*The present Procedure was approved by the Council of Doctoral Studies in its meeting of 13.03.2017 and validated by the University Senate on de 27.04.2017.*

*The present procedure in revised form was approved by the Council of Doctoral Studies at its meeting on ..... and validated by the University Senate on .....*

**PRESIDENT OF THE SENATE,  
Assoc. prof. Sorin Aristide BAȘCHIR, MD PhD**

**Endorsed COMMISSION FOR CODES,  
REGULATIONS AND LEGAL AFFAIRS,  
President,  
Assoc. prof. Daniel Berlingher, PhD**